

## **CHILDREN AND EDUCATION SCRUTINY COMMITTEE**

**THURSDAY 10 MARCH 2022**  
**7.00 PM**

**Venue: Sand Martin House, Bittern Way, Peterborough, PE2 8TY**  
**Contact:: Paulina Ford, Senior Democratic Services Officer at**  
**paulina.ford@peterborough.gov.uk, or 01733 452508**

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

**3. Minutes of the Children and Education Scrutiny Meeting Held on 20 January 2022** **3 - 14**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

**5. Director Report: Children and Safeguarding** **15 - 26**

**6. Service Director Education Report Incorporating The Portfolio Progress Report For The Cabinet Member For Children's Services, Education, Skills And The University** **27 - 60**

**7. Forward Plan of Executive Decisions** **61 - 102**

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### Committee Members:

Councillors: D Over (Chair), J Allen, I Ali, C Fenner (Vice Chairman), T Haynes, I Hussain, S Lane, N Moyo, L Robinson, B Rush and H Skibsted

Substitutes: Councillors: M Farooq, S Hemraj, and A Shaheed

**Co-opted Members:** Note: The following Education Co-opted members are Members of the Scrutiny Committee and can vote when education matters are discussed.

Peter Cantley, Peterborough Diocesan Board of Education  
Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia  
Julie O'Connor, Roman Catholic Diocese of East Anglia (sub for Flavio Vettese)  
Peter French, Peterborough Diocesan Board of Education (sub for Peter Cantley)

### Non Statutory Co-opted Members:

Alistair Kingsley, Independent Co-opted Member (Non-voting)  
Mohammed Younis, Independent Co-opted Member (Non-voting)  
Sameena Aziz, Independent Co-opted Member (Non-voting)  
Parish Councillor June Bull, Independent Co-opted Member (Non-voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING  
HELD AT 7.00PM ON  
THURSDAY 20 JANUARY 2022  
VENUE: SAND MARTIN HOUSE, PETERBOROUGH**

**Committee Members Present:** Councillors G Casey (Chair), I Ali, C Fenner (Vice Chair)  
T Haynes, I Hussain, S Lane, N Moyo, L Robinson, B Rush, H Skibsted

**Co-opted Members:** Sameena Aziz, Peter Cantley, Al Kingsley, Mohammed Younis and Parish  
Councillor June Bull

**Officers Present:** Lou Williams, Director, Children's Services  
Nicola Curley Assistant Director Children's Services  
Anna Jack, Head of Youth Support  
Ricky Cooper, Assistant Director, Regional Adoption and Fostering  
Joanne Procter, Head of Service Cambridgeshire & Peterborough  
Safeguarding Partnership Boards  
Paulina Ford, Senior Democratic Services Officer

**Also Present:** Councillor Lynn Ayres, Cabinet Member for Children's Services and  
Education, Skills and University  
Councillor Ray Bisby, Cabinet Advisor to Cabinet Member for  
Children's Services and Education, Skills and University  
John T Hill, Chief Officer, Business Board Director of Business &  
Skills, CPCA

**28. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dowson.

Apologies for absence were also received from Co-opted Member, Flavio Vettese.

**29. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

Declarations of interest were received from the following:

Item 5: New University Of Peterborough

Co-opted Member Alistair Kingsley declared that he had a role on the Combined  
Authority Business Board which was involved with the University project.

Co-opted Member Sameena Aziz declared that she was a Council Member for  
University Centre Peterborough.

**30. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING  
HELD ON 18 NOVEMBER 2021**

The minutes of the Children and Education Scrutiny Committee meeting held on 18 November 2021 were agreed as a true and accurate record.

### **31. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no call-ins received at this meeting.

### **32. NEW UNIVERSITY OF PETERBOROUGH**

The Cabinet Member for Children's Services and Education, Skills and University introduced the report accompanied by the Chief Officer, Business Board Director of Business & Skills, at the Cambridgeshire and Peterborough Combined Authority.

The purpose of the report was to provide the Committee with an overview on the progress of phases 1 to 3 and plans for phases 4 & 5 of the university.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that Government were investing 2.4% GDP by 2027 and increasing public funding for research and development to £22bn a year by 2024/25 and wanted to know how much of this was coming to the new University over that period. Members were informed that without intervention very little of the funding would come to Peterborough. Peterborough was not a hotbed of innovation. Taking into account the whole area of Cambridgeshire and Peterborough, over the last four years Cambridge had received £225m of Innovate UK grants for research and development, South Cambs received £181m and Peterborough received £28m. Fenland had received £1.3m. The north of the county was not classed as highly innovative, however there were some quite innovative firms. The idea behind the Phase 4 Innovation-Ecosystem was to support an increase in innovation-based business growth in the north of the county by attracting big innovative companies to Peterborough.
- Members were concerned that the examples provided within the report to show how the Innovation Ecosystem had worked in other cities were of cities with well-established universities and were concerned that this would not be the case with a new university. Members were informed that not all of the cities quoted had old established universities and some were relatively new which had provided the evidence that it could work with a new university. Anglian Ruskin University was not a brand-new university and was of the same level of research and excellence as Sunderland University.
- Members noted in the report that through this model the intention was to transplant a key player in the national AI, digital and/or advanced manufacturing innovation ecosystem, from an established UK innovation centre into Peterborough. How would this be achieved under the current challenges that the city faced. Members were informed that it would always be a challenge to attract the big research companies from the more established cities. The intention was to induce them to come by winning £20m through the Shared Prosperity Fund Bid, big organisations could then be approached with an offer to match their input of £20m with Peterborough's £20m if they relocated their Research and Development to Peterborough. The other inducement would be that they would receive a capital receipt if they relocated from Cambridge to Peterborough. Many of the research institutes were quite old and were sitting on lots of expensive property which could be sold and then relocate to Peterborough for a lower amount of money.

- Members referred to the progress on the establishment of the phase 2 research building and noted that the council would contribute up to £500k of borrowings to part fund increased car parking capacity. Clarification was sought as to where the money would come from. Members were informed that money from rental income of another car park would cover the borrowing.
- Members sought clarification on student accommodation and whether Peterborough had the capacity to house them. Members were informed that there were two considerations; the provision of student accommodation and how much accommodation would be needed for 4500 students. There was no intention to replicated standard university accommodation where it was usual for most students to attend the university from outside the city, and once their degree had finished would leave the city. The vast majority of students in the first two buildings of the university would be targeted towards the local community so the amount of student accommodation required would be for around 1500 to 1700 students. The university would not be financing accommodation. It was usual for the private sector to create the student accommodation and a number of developers had already made contact.
- Members commented and were concerned that until the student accommodation had been built private landlords may decide to rent any current rental properties to students rather than families causing more homelessness in Peterborough. Members were informed that in all large student university towns this did happen, but the officer could not comment on whether it would increase homelessness.
- Members sought clarification on whether the courses being offered at the university were limited to the eight thematic areas listed in the report, or if there would be scope to offer more of a variety of courses in the future. Members felt that there was merit in offering as wide a range of courses as possible to not only upskill people in the city but to enable more students from Peterborough to be able to stay in their hometown whilst studying. Members were informed that the courses that would be run at any one time would be a balance of the following things; market demand and popularist take up to ensure that the university was sustainable; making sure that the university blended the courses to ensure that they provided courses that the local businesses required to upskill the local workforce and drive the local economy; and thirdly how diverse and broad the offering could be from a fledgling university. The third building would offer a diverse portfolio of courses including law.
- Members sought clarification on what the vision was for the extracurricular life of the university and if it included sport, chaplaincy provision, pastoral support and how the university envisaged it would benefit the quality of secondary education in the city. What would the role of the incoming Vice Chancellor be in shaping all of these things and the design of the curriculum? Members were informed that creative and the arts would be embedded from the early stages and the second building had a whole floor devoted to the arts and culture and was part of the living lab. There would also be a performing arts area in the first building. There had already been talks with the Cathedral about an open-air theatre and the museum to see how they could link into the university, and it was anticipated linking with the Key Theatre. Professor Ross Renton who would run the university had advised that pastoral care would be a top priority.
- The Cambridgeshire and Peterborough Combined Authority had business ambassadors who went into schools to do talks and they would also be encouraging more children to think about going to university. The plan was to encourage local students to go to the local university to learn skills that were needed for local businesses and therefore bridge the skills gap locally. Secondary education was a massive opportunity and challenge for the university.
- The university provided a real opportunity to grow the city.

The Chair thanked the Chief Officer, Business Board Director of Business & Skills, at the Cambridgeshire and Peterborough Combined Authority for an informative report and for attending to answer the many questions.

### **ACTIONS AGREED**

The Children and Education Scrutiny Committee **RESOLVED** to note and comment on the progress of the establishment of the Phase 1 Teaching Building, Phase 2 Research Building, Phase 3 Teaching Building and the outline plans for Phases 4 & 5.

The Committee requested that the Chief Officer, Business Board Director of Business & Skills provide the committee with a briefing note containing further details of the curriculum and what courses would be running from September 2022 and information on the take up of those courses so far, and details of additional courses that would be introduced in the future and when.

### **33. YOUTH OFFENDING SERVICE**

The Head of Youth Support introduced the report accompanied by the Director of Children's Services. The report provided the committee with an annual overview of the activity and achievements of the Youth Offending Service (YOS) and the wider Targeted Youth Support Service (TYSS) including the Safer Relationships Team during 2020/21.

The Head of Youth Support gave the committee a general overview of the services highlighted in the report and advised that there had been a very positive report from the recent November 2020 HMIP Youth Offending Team Inspection where the service was rated overall as Good.

The committee were informed that one off funding had been received in 2019 for a period of 12 months to set up a Safer Relationships Team to work with young people at risk of exploitation and in particular criminal exploitation. Following a robust monitoring process the service had proven to have had some very positive outcomes as a result of the work that the team had delivered. Criminal incidents for young people had reduced in respect of them being victims, perpetrators and also witnesses of crime. Missing episodes of young people had also declined and there had been a positive impact in respect of their engagement with professionals and a reduction in social care thresholds. It had therefore been confirmed that permanent funding has been put in place from the council for this service to continue.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members congratulated the Head of Youth Support on the positive feedback from the HMIP Youth Offending Team Inspection.
- Members noted that the inspection had identified some inconsistent practice in the assessment of cases to support decision making and in delivering youth cautions and other community resolutions, and too few of these cases had a good written plan. Members wanted to know what action had been taken to address this. Members were informed that timeliness was important and was monitored on a weekly basis. Quality was essential and in addition to monitoring timeliness there was a very robust audit process in place and a deep dive audit was conducted on a monthly basis to ensure cases were of a good quality as well as being timely. Any areas identified for improvement would be responded to with training.

- Out of court disposals were when young people had received a warning from the police. They would then have to appear before a Youth Offending Panel and a proposed course of action would be put in place and intervention as part of the warning. This ensured that the young person is engaged and helped to prevent them from entering into the justice system at an early age for minor offences.
- Members referred to the Inspection Improvement plan and wanted to know if the six areas of improvement identified could be sustained long term. Members were particularly concerned about the court waiting time and delays for youth offending and the impact of the delays in causing an escalation of risk and harm. Members were informed that whilst there was a court delay in Cambridgeshire and Peterborough that for the youth justice system it was much less than the adult population. The delays had been worked through and were now working to timescale in respect of processing young people through the youth justice system. There were very few young people that commit serious offences that have to go to trial and this is where the real challenge was in respect of court delays.
- The youth offending support team were working closely with the courts to address the delays so that there was no significant waiting time. There were some young people who were being bailed and waiting to go to Crown court, but it was not a significant wait and bail packages were in place. If there was a young person where the risk appeared to be significant then a very robust risk management plan would be put in place with the partnership. If the risk to the young person was considered not safe to manage within the community, then a bail package would not be recommended.
- Members referred to the Youth Offending Indicator Performance table on page 25 of the report. Members noted that there had been a shift in the percentage of Young people above school age who were Not in Education, Training and Employment (NEET) (60.9% in 2020/21 to 28.6% in 2021/22) and Young people of school age who were Not in Appropriate Education Provision (NIAP) (24.2% in 2020/21 to 65% in 2021/22) and sought clarification as to why this had happened. Members were informed that the reason the percentage had fluctuated so significantly was because the cohort was very small and therefore one young person would hold a high percentage causing any fluctuation to be high. A new dashboard was being produced to amend the way the cohort would be monitored which would include month by month monitoring.
- Members noted that one of the recommendations in the action plan was that the YOS needed to re-engage fully with the voluntary sector in Peterborough following reduced financial support for Volunteer Programmes within the service. Members sought further detail on what the voluntary sector options were. The Officer advised that she was working with the Head of Service for Think Communities to progress this which involved becoming much more engaged with the community sector and such organisations such as Youth Inspired. It would involve working much more closely with them to access the support and interventions that they already had in place for young people and to work in partnership.
- Assurance was given to Members that despite any leadership changes there was a clear commitment to continuing the work that was already in place.
- Members requested that they have an opportunity to review the new performance dashboard to provide feedback and input. The Director of Children's Services advised that he would have to speak to the Business Intelligence team to see if this was feasible.
- Members wanted to know if there was any data available on age, gender and ethnicity for first time entrants into the Youth Offending Service and the same for reoffenders and if this was analysed and used to set the programmes for them. Members were informed that monitoring and analysis of age, ethnicity, gender and the area they lived in would be recorded for first time entrants who received a police warning or court appearance. This information was logged on a Live Tracker Reoffending Tool Kit that

enabled the partnership to drill down and understand the cohort and put in place appropriate interventions based on the information.

The Chair thanked the Head of Youth Support for a detailed presentation and informative report.

### **ACTIONS AGREED**

1. The Children and Education Scrutiny Committee **RESOLVED to:**
  - Note the work of the Youth Offending Service (YOS), the wider Targeted Youth Support Service (TYSS) and Safer Relationships (SAFE) Team
  - Comment on the positive November 2020 HMIP Youth Offending Team Inspection Report (attached at appendix 1) findings and progress made against improvements
  - Note the ways in which vulnerable young people had continued to be supported by the TYSS throughout the pandemic
2. The Committee requested that the Head of Youth Support provide them with further information on the Reoffending Live Tracker.
3. Councillor I Ali to contact the Director of Children's Services to discuss the design of the new performance Dashboard.

### **34. REPORT ON WORK OF THE CORPORATE PARENTING COMMITTEE 2020-21**

The Chair of the Corporate Parenting Committee Cllr Ray Bisby introduced the report accompanied by the Assistant Director Children's Services. The report provided the committee with an overview of activity carried out by the Corporate Parenting Committee during the municipal year 2020-2021.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that the website for Children's and Families support groups did not provide any contact details on what support groups were available, it would be helpful if this was clearly signposted on the website. The Assistant Director apologised that the information had not been clear on the website and advised that it did need to be monitored closely to ensure it was constantly kept up to date. Members were invited to contact the Assistant Director directly for further information.
- Members were interested in the Corporate Parenting Champions and sought clarification on how they were helping officers support the relevant activities. Members were given an example with regard to the Effective Care Planning, Corporate Parent Champion. This position had not previously existed and a Councillor had made enquiries around the placement data and for more detail. This conversation led to the officer setting up a working group with the councillor to look more at sustainability of placements and sufficiency. The children also liked to hold Members to account which provided a valuable way of connecting with young people.
- Members wanted to know how placements for older children and young people was being managed locally and how many were having to be placed outside of the local area. Members were informed that it was a national challenge and there was a real difficulty in obtaining placements for good quality care, especially for older children and those with additional needs. For older young people who were 16years plus there was a strong placement sufficiency strategy in place and very good links with semi-independent providers. However, some of these young people did not necessarily



live in the area but when transitioning into adulthood consideration was given to whether those young people wished to stay in the area that they had been placed. They often wanted to stay as they may be nearer to extended family or may have built up friendship groups. Some young people were placed out of area due to complex and significant needs and therefore have to be placed with a specialist provider.

- Members requested information on the dental care provision for children in care. The officer did not have the information available at the meeting and would provide a briefing note.
- Members were pleased to note that Ofsted had described Peterborough City Council as “*a conscientious corporate parent*” and wanted to ask if there were any foreseeable ways that the service could be improved in the future given the resource limitations. Additionally, could the authority benefit from learning from other Corporate Parenting committees in other local authorities. The Officer responded that there was always room for improvement, however there were resource limitations and also placement availability was an issue. A big element of where we could continue to improve would be if the authority could grow more of our own foster carers as a much wider offer, especially for children with additional needs. There is a current fostering recruitment campaign underway, but it is difficult to attract carers at the moment. There had been a lot of success in care planning and stability in placement but equally, reunification could perhaps be looked at a bit earlier and there was a piece of work starting to look at this. As a Corporate Parenting Committee Peterborough was classed as a leader and a very good model. The Corporate Parenting Champions allowed the young people to talk to one person about a specific subject an example of which would be housing.
- All councillors were Corporate Parents and had a responsibility to do as much as possible to support Children in Care. The young people rigorously challenged the Corporate Parents in attendance at the Corporate Parenting Committee meetings.
- Members commented that there had been an Independent Review of Children’s Social Care and wanted to know if there would be any changes as a result of the review. Members were informed that it was a National Review which was classed as a once in a generation review of social care. The original idea was to look specifically at children in care placements, but it had now broadened out to all of children’s social care. Peterborough was asked as part of ten local authorities to feedback on how social work works on a day to day basis. The report could be brought back to the committee when available.

The Committee noted that Lou Williams, Director of Children’s Services would be retiring in February and that this would be his last scrutiny meeting. The Committee wished to thank him for his commitment, dedication and support to the children in care in Peterborough.

## **AGREED ACTIONS**

1. The Children and Education Scrutiny Committee **RESOLVED** to note the work of the Corporate Parenting Committee during the 2020/21 municipal year, and
  - a. Comment on the very positive contribution made by the Children in Care Council and care leavers through the care leaver drop-in, and;
  - b. Note the ways in which children and young people in care and care leavers had continued to be supported by our services throughout the pandemic
2. The Committee also requested that the Assistant Director, Children’s Services provide the committee with the following information:

- a. The number of out of area placements, and
  - b. A briefing note on dental care provision for children in care in Peterborough
3. The Committee requested that a copy of the Independent Review of Children's Social Care report be provided when published, highlighting any changes that may have been brought about by the review.

### 35. **CAMBRIDGESHIRE & PETERBOROUGH SAFEGUARDING CHILDREN PARTNERSHIP BOARD ANNUAL REPORT 2020-21**

The Head of Service Cambridgeshire & Peterborough Safeguarding Partnership Boards introduced the report.

The report provided the committee with the Cambridgeshire and Peterborough Safeguarding Children Partnership Board Annual Report 2020-2021. There was a statutory requirement under the Children & Social Work Act 2017 that safeguarding partners publish an annual report detailing the work of the Board.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented on the recent Safeguarding adult review published by the Cambridgeshire & Peterborough Safeguarding Partnership Board on the tragic death of a 'Miss Y' who had suffered from a range of mental health issues. Members wanted to know what specific partnerships had been forged to take forward the learning that had risen from safeguarding this individual child to adulthood. Members were advised that it was important to understand that some of the recent case reviews were historic and often went back to deaths that happened several years ago, and that things had often moved on quite significantly since they happened. Assurances were given to Members that the Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) who provided the mental health services were working very closely with the partnership and were being held to account with regard to the learning and actions that had arisen from the cases. It was also important to recognise that there was a mental health crisis across the country and that nationally agencies were struggling to meet the demand. The mental health teams were now realigned and CPFT were now working in a 'Think Family' response whereas previously it had been children's and adults' services.
- Members referred to page 55 of the report and noted that "*The section 11 self-assessment audit that took place in 2019-2020 found that although the strategic leads of agencies felt that Child Criminal Exploitation was firmly embedded within practice, professionals surveyed reported that they were not aware of the CCE risk assessment tool*". Members sought assurance that further discrepancies were not appearing elsewhere in safeguarding. Members were informed that the Section 11 was a self-assessment which was sent out to all statutory agencies to self-assess themselves, but this was also accompanied by a practitioner's survey to ensure that what managers were reporting as embedded was actually embedded by the front-line staff. In terms of tools generally across the partnership it was noted that they were inconsistently embedded across the partnership. There were a range of reasons for this including, the ease of use, resources and some practitioners not finding the tools helpful. A lot of work had therefore gone into working with the partners to try and understand why they were not using the tools and then from the feedback received the tools had been amended and further training provided.
- Members sought further information on how the Partnership was addressing peer on peer abuse as identified as being prevalent by Ofsted across the education sector.

Members were informed that when the Government report was first published the education safeguarding team quickly produced self-assessment audits and worked with schools to identify any issues. The partnership worked with the young people to make sure they were aware of the processes and how they could make a referral, safe spaces and healthy relationships. The multi-agency sexual abuse training was also revised to ensure it included peer on peer abuse. The partnership was assured that every action was being taken to address the peer on peer abuse.

- Members sought clarification on how prevalent Female Genital Mutilation (FGM) was in Peterborough and what action was being taken to reduce it. Members were advised that the Head of Service Cambridgeshire & Peterborough Safeguarding Partnership Boards sat on the National FGM Health Group. The partnership was a lot further forward than some other partnerships in what had been done locally. The FGM information was collated and held through Public Health and was considered at the Quality and Effectiveness Group on a regular basis and scrutinised. There was a clear FGM pathway and policies in place and agencies ensured professionals were asking the appropriate questions to identify if FGM was taking place. Early Years staff had also been upskilled to check for FGM in nursery settings, however, there was still further work that could be done to encourage local communities to feel comfortable in reporting FGM.
- Members wanted to know if any lessons had been learnt should there ever be another pandemic on how to deal with domestic abuse. Members were informed that domestic abuse did not sit underneath the Safeguarding Partnership and was governed through a Domestic Abuse Violence Partnership, however the Head of Service sat on the Domestic Abuse Partnership as did other members of the Safeguarding Partnership. Unfortunately, it was known that when people were locked down in positions of tension that there would be more risk of domestic abuse. Local communities had played an important part in these situations in that they were the ears and eyes when officers were unable to get into see people. The domestic abuse training had been strengthened to include older and elderly abuse, teenage peer on peer domestic abuse and male domestic abuse. No assurance could be given to say it could be prevented should another pandemic occur.
- Members noted on page 47 of the report that the county of Cambridgeshire's ethnic composition was primarily White (90.3%) and next largest ethnicity group being Asian (5.9%) and Black (1.3%). It was also noted that the prison population in Peterborough consisted of 51% of the prisoners coming from BAME backgrounds. Members wanted to know how much of that was related to early safeguarding issues. The officer present did not have the information available and would try and provide it after the meeting. She explained it was well recognised and researched that nationally a number of prisoners from all ethnic backgrounds had suffered adverse childhood experiences.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee **RESOLVED** to note the content of the Cambridgeshire and Peterborough Safeguarding Children Partnership Board Annual Report 2020-2021

The Committee requested that the Head of Service Cambridgeshire & Peterborough Safeguarding Partnership Boards provide information on how many of the 51% of the BAME prison population had resulted due to safeguarding issues.

**36. CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING START TIME 2022-2023**

The Chair introduced the report and sought the committees' views on what start time they would like going forward for the new municipal year 2022/2023.

Councillor Fenner, seconded by Councillor Hussain proposed that the committee start time remain at 7.00pm. The committee unanimously agreed that the start time should remain at 7.00pm for the municipal year 2022/2023.

**AGREED ACTIONS**

The Children and Education Scrutiny Committee **RESOLVED** to keep the start time for all Children and Education Scrutiny Committee meetings for the Municipal Year 2022-23 at 7.00pm.

**37. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing decisions which the Leader of the Council anticipated Cabinet or Cabinet Members would take over the following four months. Members were invited to comment on the Forward Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme.

Members requested an update with regard to the Werrington Fields and Ken Stimpson Secondary School decision. Councillor Ayres, Cabinet Member for Children's Services, and Education, Skills and University was in attendance and advised that currently no date had been agreed for the decision to be made.

**AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the current Forward Plan of Executive Decisions which identified any relevant items for inclusion within their work programme.

**38. WORK PROGRAMME 2021/2022**

The Senior Democratic Services Officer introduced the report which considered the work programme for the municipal year 2021/22 and asked the committee if they had any further items that they would wish to be considered for the work programme. No items were suggested at the meeting. The officer therefore suggested that if items were forthcoming in between meetings that they could be directed to the Senior Democratic Services Officer who would add them to a list for discussion at the next Group Representatives / Agenda Setting meeting.

**AGREED ACTIONS**

The Children and Education Scrutiny Committee **RESOLVED** to note the work programme for 2021/2022.

**39.** The date of next meetings were noted as being:

- 9 February 2022 – Joint Scrutiny Meeting – Budget Phase Two
- 10 March 2022 – Children and Education Scrutiny Committee

The Chair thanked Lou Williams, Service Director for Children's Services for all of his support and expert knowledge of which he had provided to the committee whilst in his role as Service Director for Children's Services.

Chair

7.00pm to 8. 55pm

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<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 5
<b>10 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Nicola Curley, Director of Children's Services	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Children's Services, and Education, Skills and University	
Contact Officer(s):	Nicola Curley, Director of Children's Services	Tel. 01733 864139

**DIRECTOR REPORT: CHILDREN & SAFEGUARDING**

RECOMMENDATIONS	
<b>FROM:</b> Director of Children's Services	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>Note and comment on the performance indicators and other measures of the effectiveness of children's services within the report;</li> <li>Note and comment on the outcome of the visit to Peterborough by the national independent review of children's services</li> <li>Note the likely inspection activity by our regulator, Ofsted, over the next 12 months.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Children and Education Scrutiny Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report provides Members with an overview of children's services performance in Peterborough, and information about likely Ofsted inspection activity in the current calendar year. The report also includes a brief summary of the outcomes of the visit to Peterborough by the national independent review of children's services which is currently taking place and is due to report findings in Spring 2022.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

- Children's Services including
- Social Care of Children.
  - Safeguarding; and
  - Children's Health.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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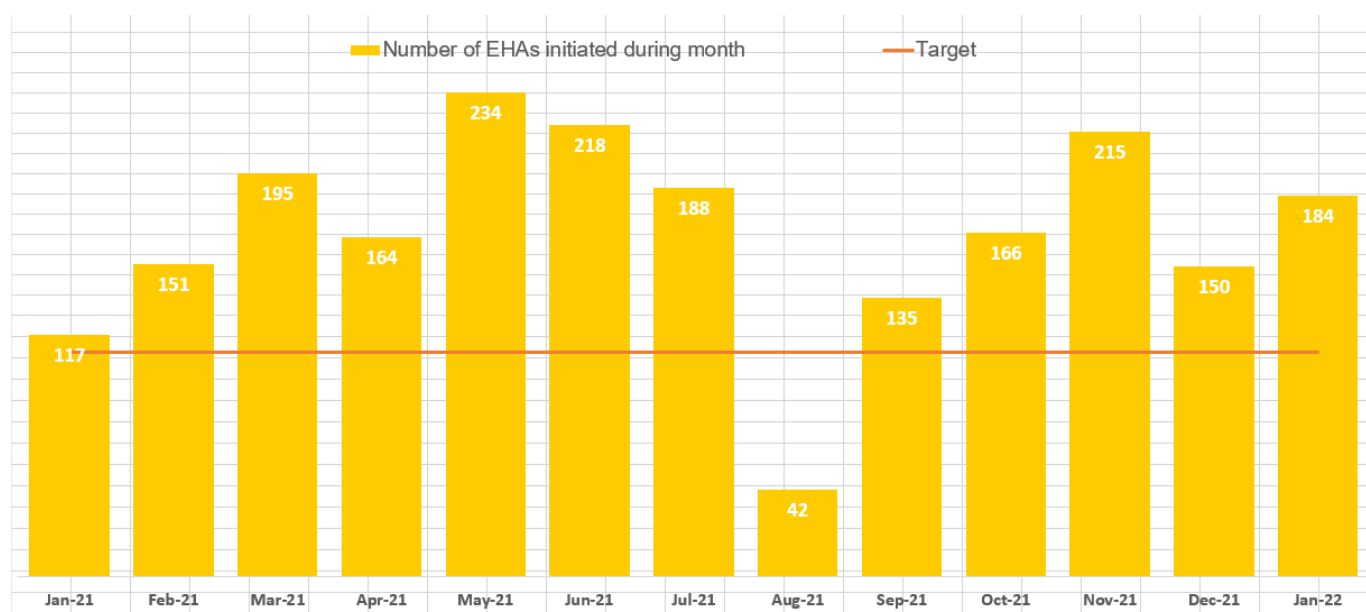
## 4. BACKGROUND AND KEY ISSUES

### Background

- 4.1. This report provides an overview of the performance of children’s services in Peterborough, starting with early help, the work of the Integrated Front Door, including the Multi-Agency Safeguarding Hub, services to children in need provided by the Family Safeguarding service, and finally considering corporate parenting services. All performance information is as at the end of January 2022, the most recent data available at the time this report was prepared.
- 4.2. The report also provides a brief summary of the findings of the visit to Peterborough undertaken as part of the national review of children’s services being led by Josh McAllister on behalf of the Department for Education.

### Key Performance Information: Contacts, Referrals, Early Help and Assessments

- 4.3. This section provides information about the number of contacts and referrals into children’s services, how many of these progressed to assessments, and information about the number of children and young people who have an active early help assessment.
- 4.4. The chart below shows the number of new Early Help Assessments started each month:

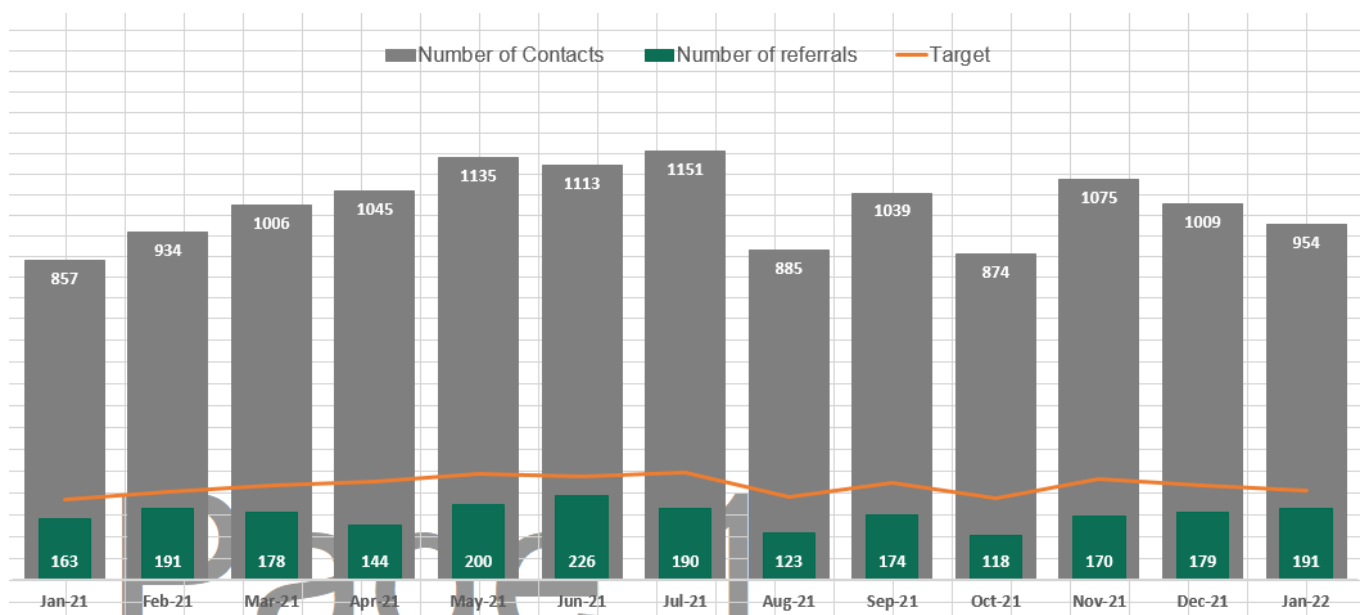


- 4.5. This chart shows the reduction in activity in school holidays. Most early help assessments originate in schools. There is also a marked difference between January 2021 and January 2022, illustrating the impact of the second lockdown at the beginning of 2021.
- 4.6. Many more children than the numbers shown in this chart are being supported at an early help level. Early help assessments are completed where a child or young person has more complex needs such that they may require the additional support from two or more services.
- 4.7. Early help services in Peterborough remain highly effective. The authority continues to perform very well in demonstrating the sustained outcomes required in order to access the Government’s Strengthening Families payment by results funding. The visit by the independent care review team was also very positive about our model of early help, as discussed further below.
- 4.8. Our model of Multi-Agency Support Groups, which bring together key partners from health including child and adolescent mental health, the police, registered social landlords, children’s centres and a range of other local services and organisations continue to thrive. These are problem solving arenas where additional resources including in-home parenting support can be provided to support those families with some of the most complex needs.



4.9. Effective early help services are vital in ensuring that children, young people and families receive the support they need without their difficulties escalating to the point that support is needed from statutory children’s services.

4.10. The next chart below provides information about contacts and referrals over the last 12 months:



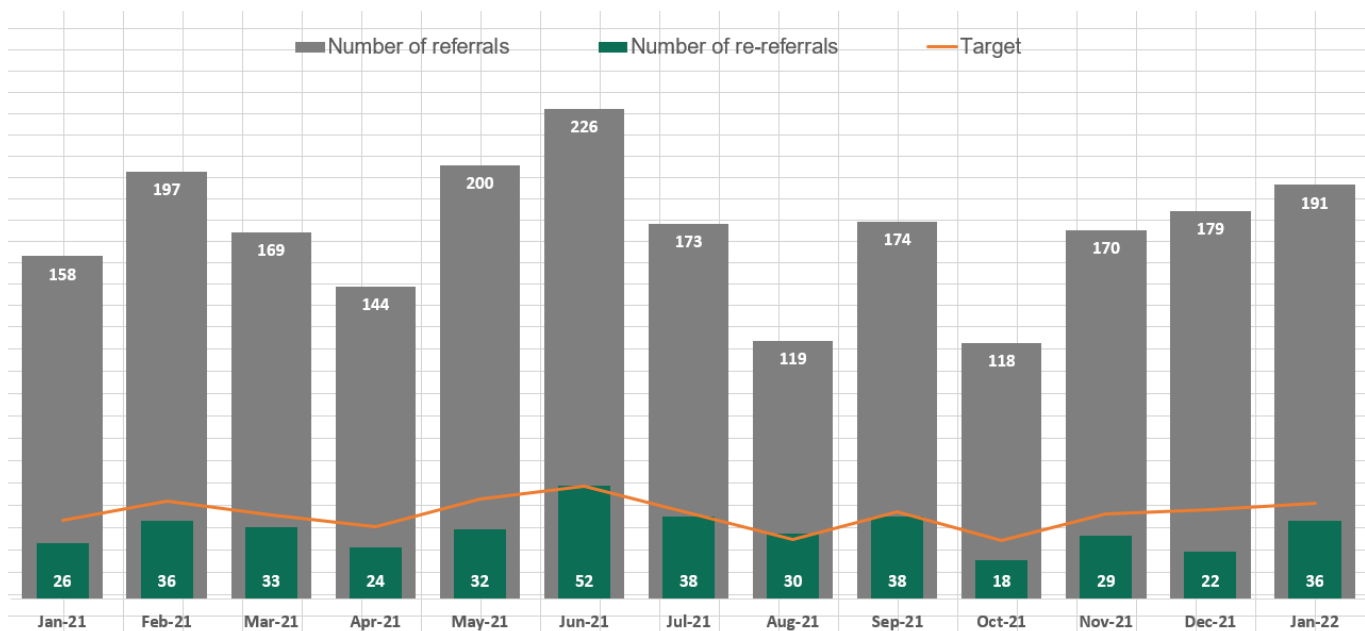
4.11. Our year to date performance in this area is that 17% of contacts proceed to referrals, which is below our target of 25%.

4.12. We undertake regular dip-sampling of the decision as to whether a contact may indicate a need for further enquiries to be made and so become a referral; this audit process consistently shows that decision making in this area is consistent and appropriate. The lower conversion rate from contact to referral is therefore likely to be a continuation of pattern of other agencies giving us information about children and young people that we do not need.

4.13. We continue to work with our partners in this area; many are understandably worried that by not passing on information about a child or young person, something may be missed, and a child may experience harm as a result. Receiving too many contacts also has its risks, however, since we need to sift through more information about more children which may make it more likely that we miss information about a child about whom we should be concerned.

4.14. We are also developing new approaches that partners can use to notify us of concerns about a child or provide us with information that we may need to know. This has included the development of an on-line referral and now includes the adoption of new modules within our electronic children’s information system [LiquidLogic] that will allow partners to input information directly onto our systems. Approaches such as these reduce the number of hand-offs and double-keying of information. This is not only more efficient but also makes it less likely that critical information will be missed.

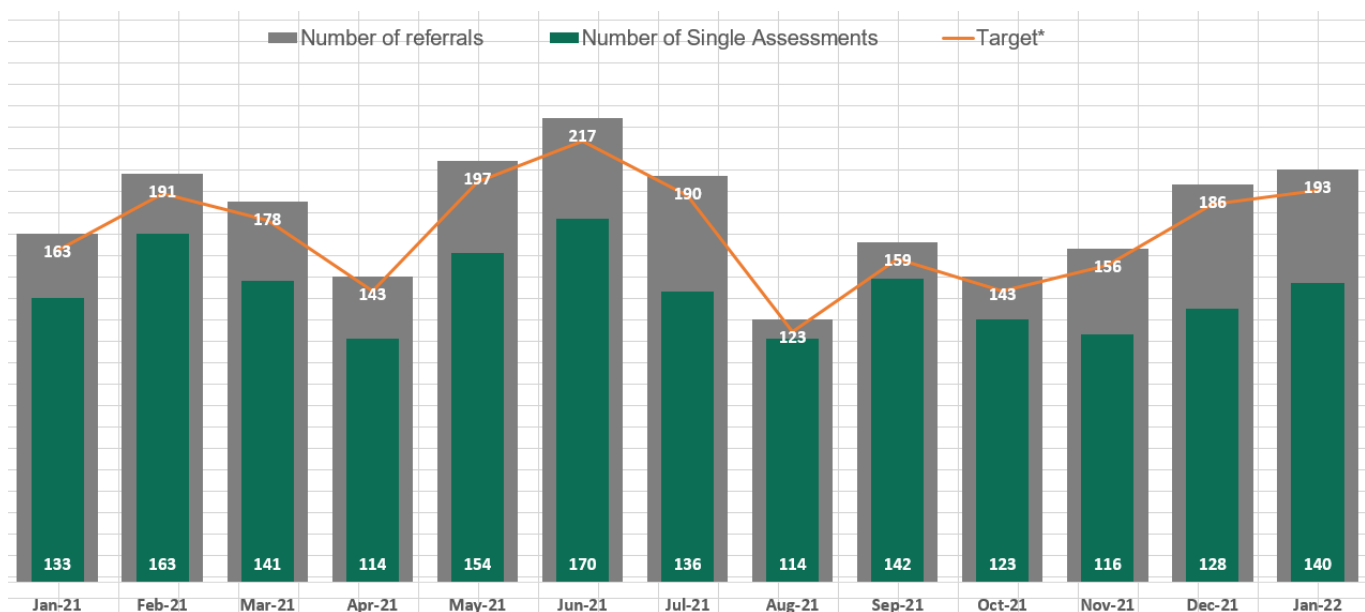
4.15. The chart below shows the proportion of re-referrals within 12 months of a previous referral over the year to date. This is a measure of the extent to which our response to the original referral has been successful in addressing the concerns raised:



4.16. Our year to date performance is that 19% of referrals are re-referrals; this compares well with both national and statistical neighbour performance, which is 23%. It is possible for a re-referral rate to be too low; this would indicate that the service is keeping cases open for too long. This would result in increasing caseloads for social workers, and families experiencing delays in the progression of care plans. A recent audit [Quarter 3 of 2021/22] undertook a dip sample of re-referrals and found that:

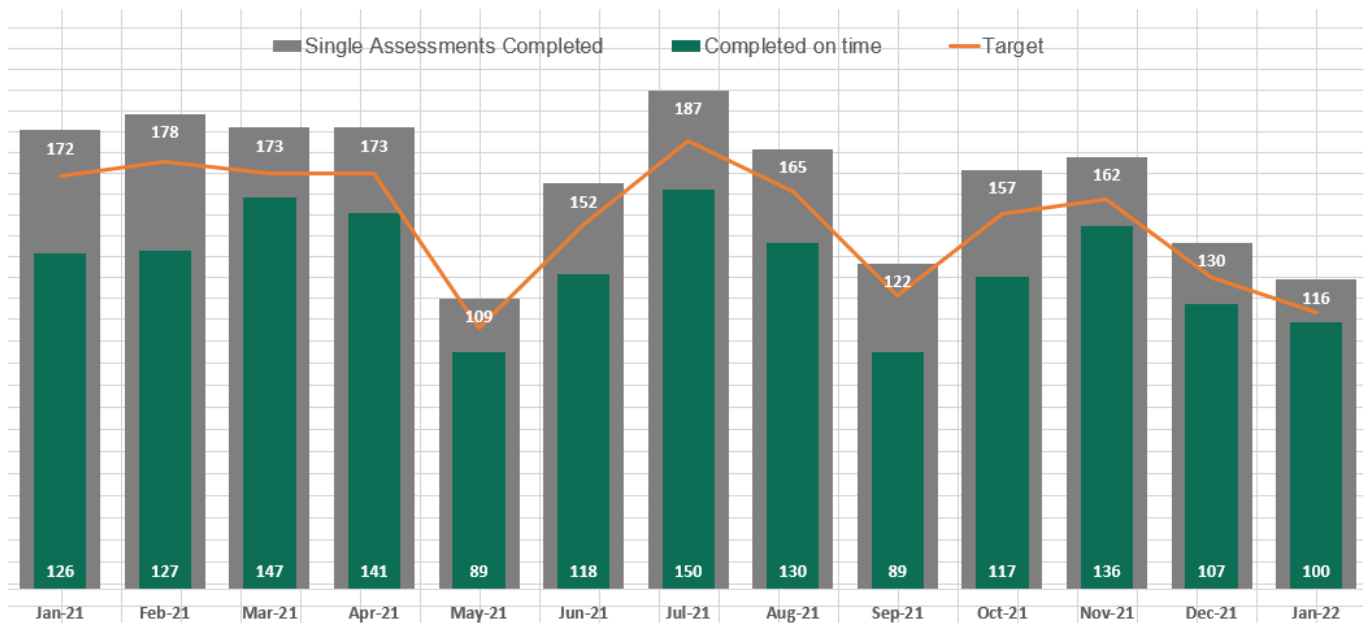
‘All initial referrals were closed with appropriate consideration of thresholds and detailed decision making. Re-referrals considered the historical information from the child’s record and applied thresholds correctly. As per previous quarters, the majority of re-referrals would have met the threshold to progress to assessment based on the presented information and concerns.’

4.17. The following chart shows the proportion of referrals that proceed to a single assessment by Children’s Social Care:



4.18. This chart shows that fewer than the target of 95% of referrals progress to an assessment; this means that we could potentially do more to tighten up decision making about the number of contacts that progress to a referral. That said, 95% is a very high target and lowering this may be more realistic.

- 4.19. The chart below shows the proportion of single assessments completed within 45 working days. Our year to date performance is currently standing at 80%, which is slightly below national performance of 84% and statistical neighbour performance of 86%.
- 4.20. Performance was affected by some staffing issues earlier in the year, and December performance is always affected by our office closure. It is worth noting, however, that performance in January was that 100 of 116 assessments were completed within timescale – only 4 assessments below our 90% target:



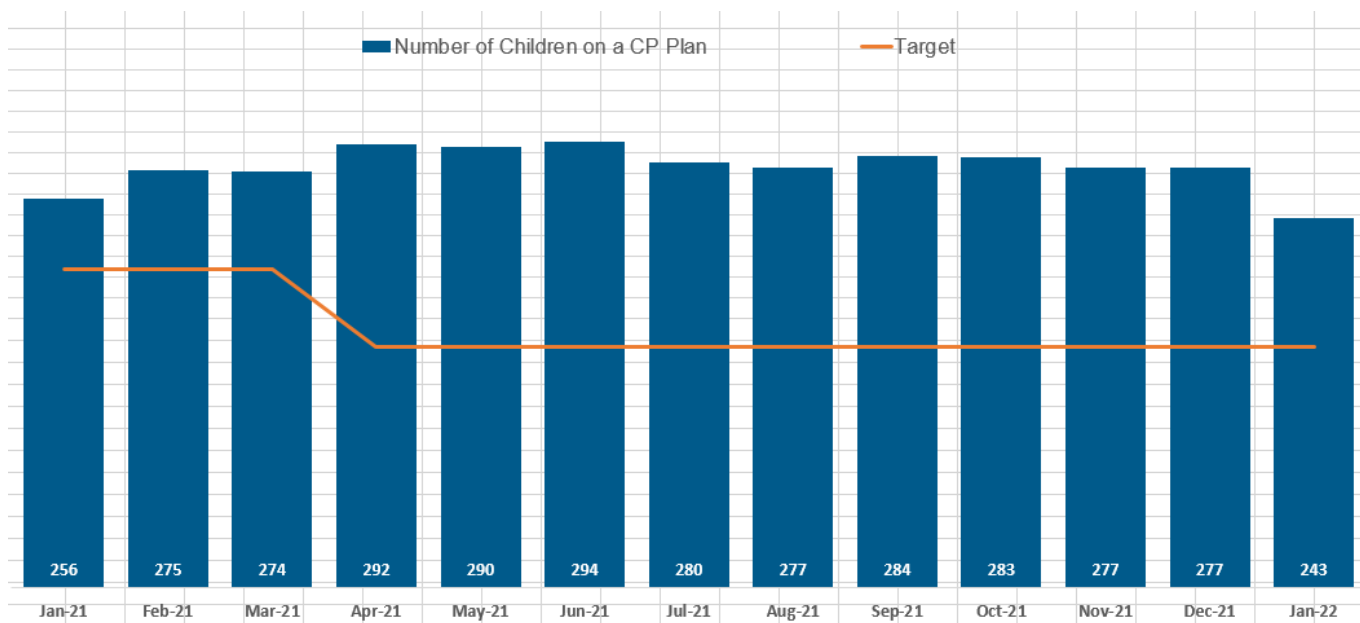
- 4.21. Audits of the quality of assessments show a generally good picture; they generally include a good analysis of risks and protective factors and include use of appropriate specialist assessment tools in many cases that help understand the impact on the child of things like parental neglect. They make good use of information held by partner agencies. The lived experience of the child is mostly considered well, and the extent to which cultural competence is considered and included within plans for children is improving.
- 4.22. Overall, the picture that emerges from the early help service and the assessment area of the children’s social care service is a positive one, despite some impact earlier in the year from staffing shortages.

### Family Safeguarding

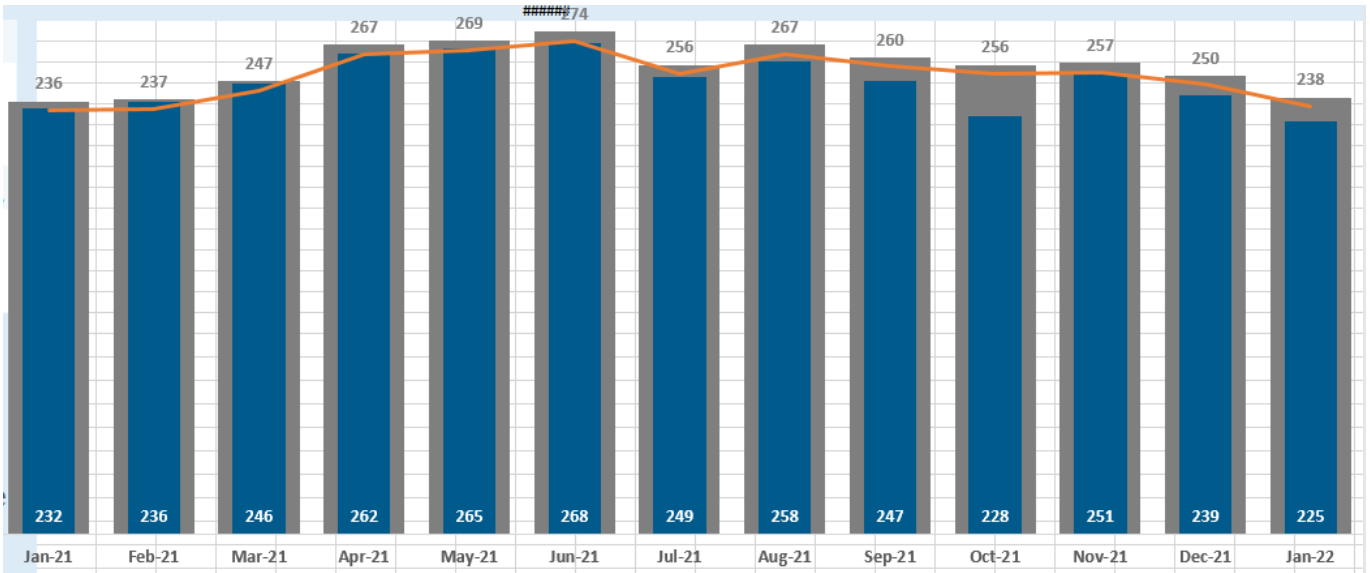
- 4.23. Our family safeguarding teams work with children and young people in need and in need of protection, as identified by their child and family assessment. Where issues cannot be safely resolved for the child, this part of the service is also responsible for issuing care proceedings and/or seeking other legally permanent parenting options for the child.
- 4.24. The Family Safeguarding service consists of multi-disciplinary teams that include adult practitioners who work with parents who are struggling with domestic abuse in their relationship, substance or problematic alcohol misuse or mental and emotional health difficulties. This model of practice was first developed in Hertfordshire; Peterborough was awarded funding from the Department for Education to implement the model here.
- 4.25. As noted in previous reports, Family Safeguarding is associated with better outcomes for our most vulnerable children and young people and the need to issue fewer care proceedings and so have lower numbers of children coming into care than would otherwise be the case.
- 4.26. Children living in the community who are subject to child protection plans are the children about whom we are most concerned. As noted in previous reports, this was an area where we have seen an impact from the Covid-19 pandemic and associated lockdowns. Children and young people were less visible to services during lockdowns in particular, which resulted in some

children being referred to our service later than they might otherwise have been, and after the risks they were facing had escalated.

- 4.27. As the chart below shows, we have seen numbers stabilise over the last six months or so, and most recently begin to reduce. Reassuringly, this reduction has not been accompanied by an increase in the numbers of children coming into care, suggesting that our Family Safeguarding model has continued to be effective in enabling our most vulnerable families make the changes they need in order to provide the stable and loving homes that their children need:



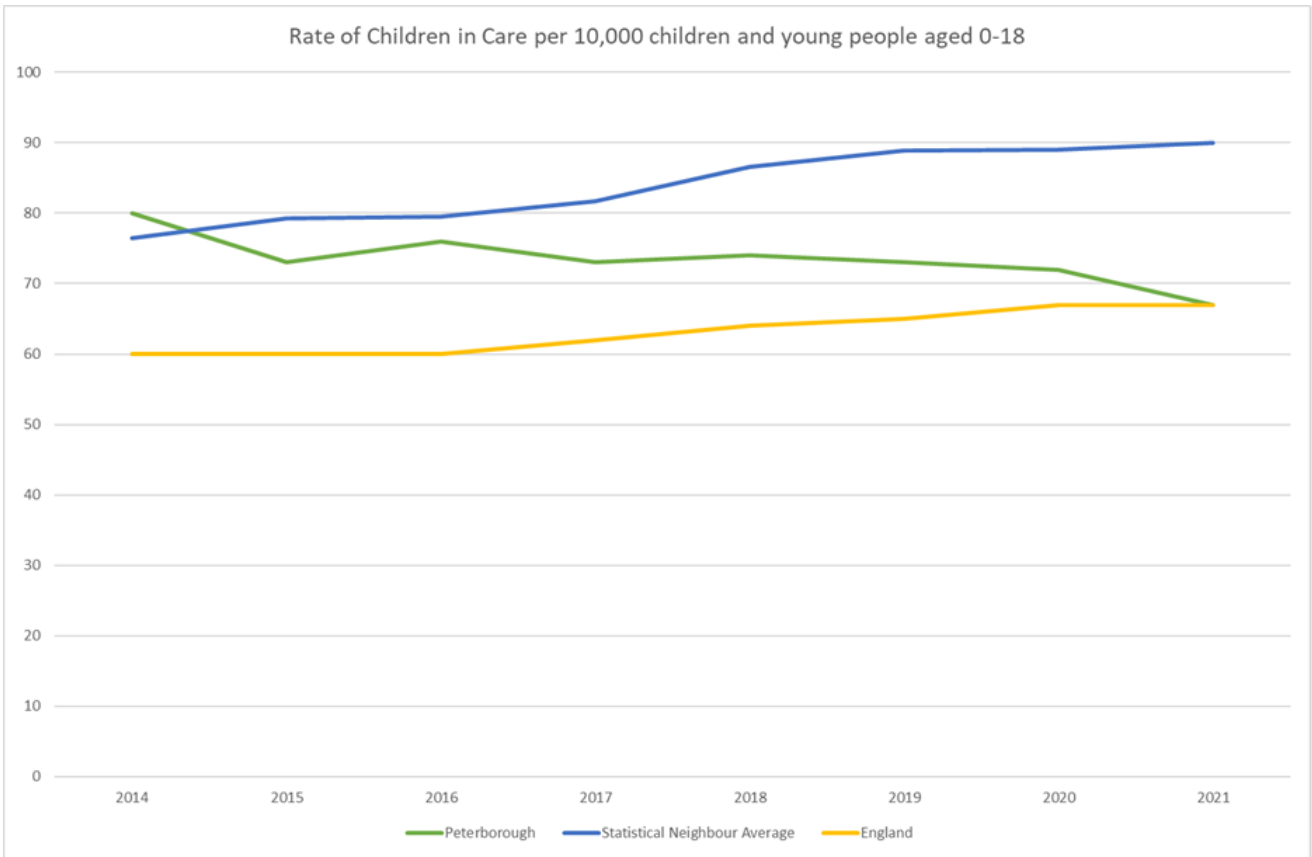
- 4.28. Prior to the pandemic, the number of children subject to a child protection plan was consistently below the 200 mark compared with 243 as of the end of January 2022. Despite numbers being higher than our target, our rate of children subject to a child protection plan at 47.5 is lower than our statistical neighbour average of 55 per 10,000. The Family Safeguarding approach is associated with lower numbers of children on a child protection plan, which explains why we have relatively fewer than similar authorities. Using Family Safeguarding means that we are able to prevent more children from reaching the ‘in need of protection’ threshold.
- 4.29. Other indicators of our performance in supporting good outcomes for children subject to child protection plans also remain positive; we currently have no children subject to a plan who have previously been subject to a plan in the last two years, and only 12 children and young people of the current 243 have been subject to child protection plans for longer than 18 months. This is important because where there are these levels of concerns about a child, then we should ensure that plans to safeguard them proceed without delay.
- 4.30. The chart below shows the proportion of visits to children subject to child protection plans that have been carried out in accordance with the required timescales:



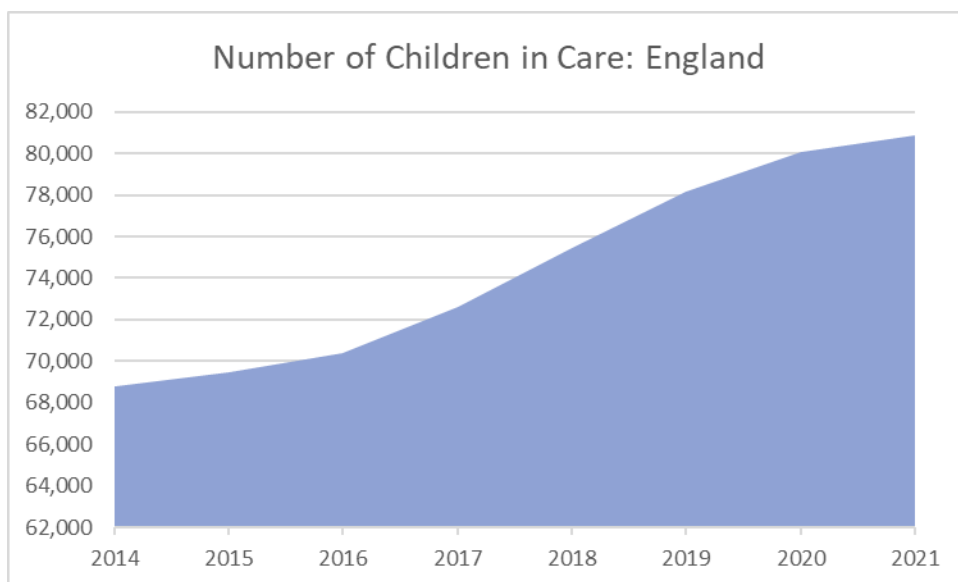
4.31. Current performance is 95% - just below our stretch target of 98%. There will always be some situations where visits do not take place as expected; this might be because the worker is unwell or is pulled away on other urgent matters; it could also be that the family is deliberately frustrating visits. Performance of 95% and above is really very good performance. That said, we will do all we can to achieve the 98% target by the end of the year.

**Corporate Parenting**

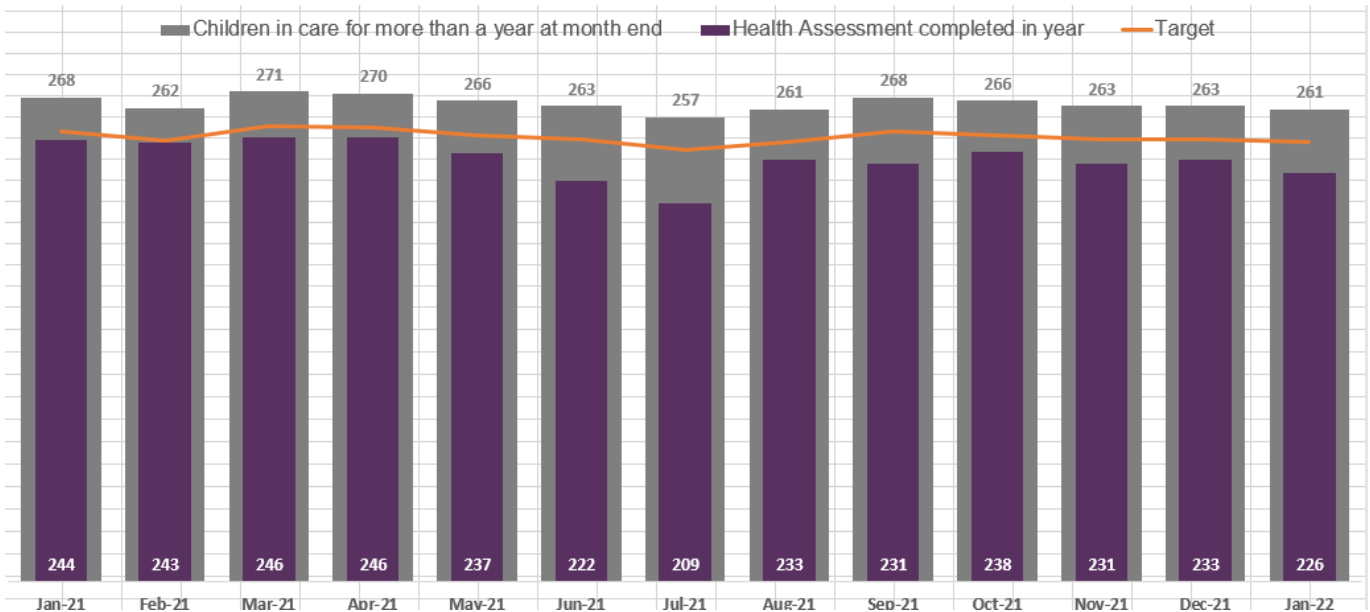
4.32. The local authority continues to perform very well in relation to preventing children and young people coming into care, and ensuring that those who do need to come into care spend the minimum time in care before moving to permanent homes through adoption, Special Guardianship, or a return to the care of their parents. The following chart shows the relative performance of Peterborough against the average of our statistical neighbours and the England average:



- 4.33. We currently have around 340 children and young people in care, equivalent to a rate of 66 per 10,000, just slightly below the England average rate of 67 per 10,000 as of March 31<sup>st</sup> 2021, and significantly below the rate of our statistical neighbours, which was 90 per 10,000 in March 2021. It is generally accepted that there is a close correlation between children in care numbers and the level of deprivation. Deprivation levels in Peterborough are considerably higher than the England average, emphasising again the effectiveness of our approach in enabling children to remain at home with their families.
- 4.34. While numbers in care have reduced over recent years in Peterborough, the national picture is very different. The chart below shows the number of children in care in England, showing a year on year increase:

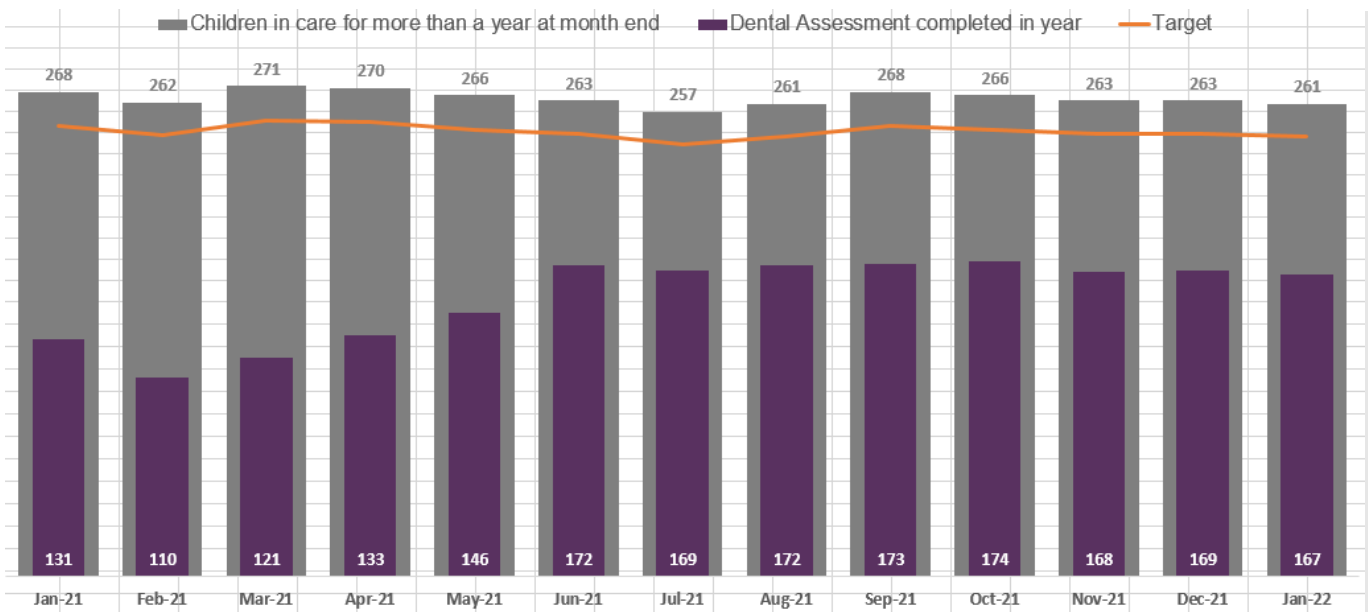


- 4.35. Lower numbers of children in care are associated with a successful Family Safeguarding approach. Family Safeguarding is not the whole story, however; we also have good care planning arrangements in place that seek to ensure that children in care remain in care for as short a period as possible. This may mean a return home to parents once issues have been addressed, or permanent alternative arrangements such as adoption or a permanent family through Special Guardianship Order.
- 4.36. Our performance in relation to the proportion of children and young people in care who are in stable placements is also good, while the proportion of children and young people in our care who experience three or more changes of placements at 9% is in line with statistical and England averages. Our performance in relation to placement stability also needs to be viewed in the context of our low overall numbers. A smaller overall population of children in care means that a higher proportion of those in care will have very complex needs. Maintaining placement stability rates at or below national performance levels is therefore more of an achievement that it might first appear.
- 4.37. Ofsted noted our strong performance in respect of placement stability in the focused visit in June 2021, saying '*Once in care, children rarely move other than in a planned way.*' This is clearly good in terms of securing the best outcomes for children in care, which are associated with placement stability.
- 4.38. Performance in respect to the timeliness of visits is at 93% - this is a little below our stretch target of 98% - and is an area of focus for the service to improve in the coming weeks and months.
- 4.39. The chart below details the proportion of annual health assessments for children in care that are undertaken within timescale:



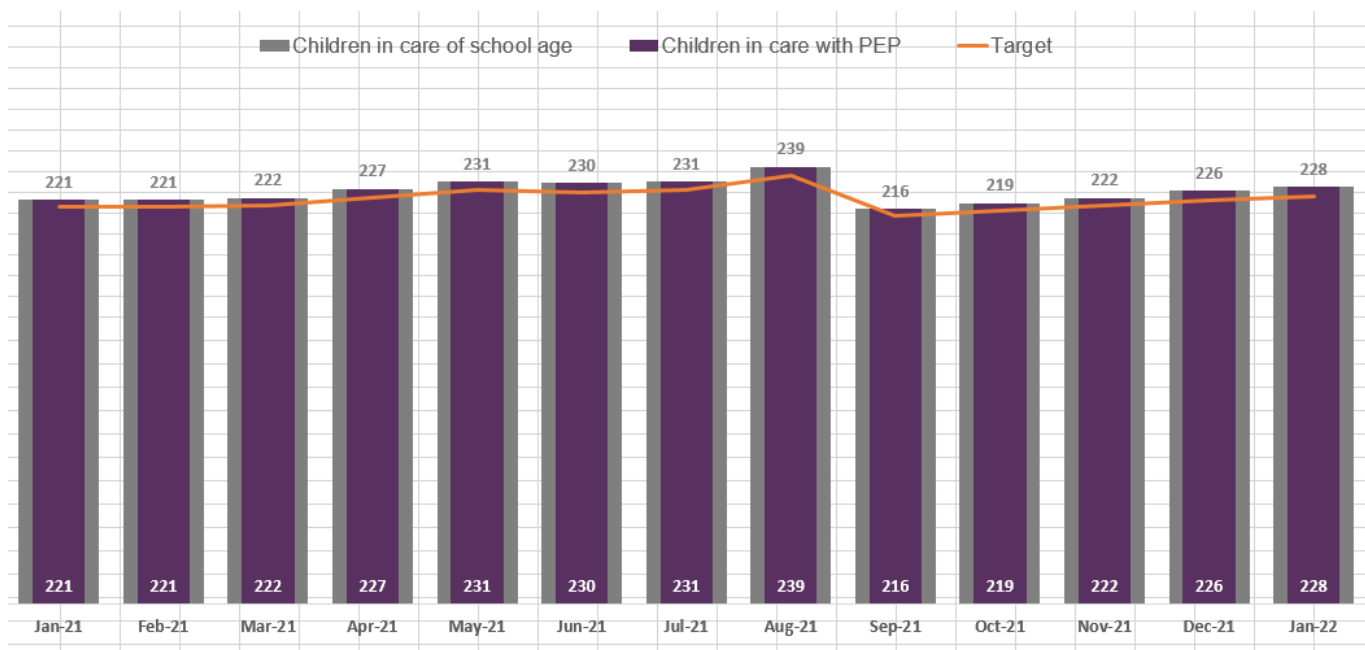
4.40. Current performance is 87% against a target of 93%. For comparison, the England average is 91%. Some young people in particular will decline a health assessment, meaning that exceeding our stretch target is challenging. That said, performance below the England average is disappointing and we will seek to see an improvement on these numbers over the next few months.

4.41. Availability of dental services was severely affected by the Covid-19 pandemic, and access to dentists for those newly into care [as opposed to those who are already registered with dentists] remains a challenge. While numbers of children accessing dental checks has improved from the low point during and after the lockdown periods, performance seems to have reached a plateau:



4.42. This is an area where we will continue to improve performance wherever we can, including by working with our colleagues in the NHS to help us to identify dentists that are able to accept children and young people in care onto their patient lists. The Corporate Parenting Committee has recently written to NHS England expressing concern for our young people and the lack of local provision.

4.43. Performance in relation to the proportion of children and young people in care who have Personal Education Plans [PEPs] continues to be very good, reflecting the close working relationship between Children’s Services and the Virtual School:



### Visit to Peterborough by the National Care Review

- 4.44. As noted above, Josh McAllister is leading a national review of children’s services, encompassing early help and preventative services, child protection services and services for children in care. This is a national review that is being undertaken on behalf of the Department for Education.
- 4.45. As part of this review, ten local authorities were selected as areas that would be visited by the national review team. The idea of these visits was for the team to develop a closer understanding of how services operate in practice across the country. Peterborough was one of the ten authorities selected, and the review team visited at the end of October 2021.
- 4.46. Members of our staff who engaged with the review team found the process to be worthwhile and were pleased to be part of a review of this sort. Verbal feedback from the review team at the time of the visit was very positive about our staff and our services, while noting the financial challenges faced by the authority.
- 4.47. We have now heard from the review team more specifically about their views of services in Peterborough. They were very positive about our Family Safeguarding approach, which is perhaps not especially surprising given the evidence of the effectiveness of the approach.
- 4.48. They were also, however, very positive about our model of early help delivery in the City. As Members will know, our approach in Peterborough has been different; we have avoided establishing a substantial directly delivered early help service [although we do have a small service able to provide direct support in certain situations]. Instead we have focused on building capacity alongside our partners, with the aim of as much help and support to children, young people and their families being delivered by and through universal provision as possible.
- 4.49. Families are more likely to engage with support that is available through a trusted professional than when they are referred on to a separate service, which families can experience as being stigmatising. The review team identified that our model, supported through the Multi-Agency Support Groups, had also enabled the development of a very effective partnership approach to the early help system in Peterborough.
- 4.50. The review team will not publish a separate report about their visit to Peterborough, but findings from the visit and to those of the other nine authorities will inform the final report, due to be published in the Spring of this year.

### Expected inspection activity in Children’s Services



- 4.51. Under the current inspection framework for children's services [ILACS, or Inspections of Local Authority Children's Services] there is some form of contact between Ofsted and local authorities on an annual basis. A focused visit took place in June 2021, when inspectors took an in-depth look at our services for children and young people in care. As noted in previous reports to Scrutiny Committee, this was a very positive visit, with inspectors saying about us: *'A conscientious corporate parent, Peterborough City Council looks after most children in its care well.'*
- 4.52. Peterborough's last graded inspection was in July 2018, when the outcome was Good overall. Ordinarily, graded inspections take place once every three years, but the pandemic has resulted in delays to the Ofsted inspection timetable. It is, however, very likely that a graded inspection will take place at some point in the current calendar year. Because we are a Good authority, the inspection will be a short one of one weeks' duration. These inspections take place without notice.
- 4.53. We continue to benefit from a largely stable and very committed staff team and have been fortunate to have avoided some of the workforce challenges faced by our neighbouring authorities. That said, the availability of experienced permanent and locum staff remains very limited and in a small authority like Peterborough, even a small number of key vacancies can have a significant impact on the overall service.
- 4.54. Nevertheless, we remain confident that the overall quality of practice in Peterborough is one that succeeds in serving most of our vulnerable children, young people and their families well. There are always things that we can improve on, and we welcome external scrutiny since this can help us to continue to shape our services positively.

## **5. CONSULTATION**

- 5.1 Consultation has taken place with key officers and key partner service areas including business information services for performance data.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 That Committee:
- Gains an overview of how key performance information in relation to children's services in Peterborough;
  - Receives updates about the national care review and likely inspection activity;
  - Has an opportunity to discuss the activities of the Portfolio Holder in supporting children's services in Peterborough.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 Children's services support and help to protect some of the most vulnerable children and young people in the City. How well the service performance is therefore properly a matter of significant importance to leaders and Members.
- 7.2 It is more important than ever that Scrutiny Committee has the opportunity to understand, explore and scrutinise the way that we support and safeguard our vulnerable children and young people.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 There are no applicable alternative options available

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 Members will be aware of the wider financial situation and savings targets attached to most areas of Council business. Children's Services recognises that there has been a real commitment to protect and promote services for children and families, but we do need to contribute as far as we are able to the overall savings plan. There are 3 areas in which we are being asked to make savings in the next financial year: reunification of children in care to their birth families in a timelier

manner; increase in Council fostering places enabling us to reduce the number of children placed in more expensive agency placements; and increasing income in respect of the provision of some services for children with complex needs.

In 2022-23, the savings target amounts to £1,122,000 (£250,000 for reunification; £372,000 on foster recruitment; and £500,000 for increased income). We are working with CIPFA consultants to develop business plans around each of these areas and are confident that significant progress can be made against all three areas. Children's needs and appropriate care planning will, of course, take precedence in all decision making in relation to individual cases, but we do agree that these are areas where we can have an impact on the budget and potentially improve service delivery at the same time.

### **Legal Implications**

9.2 There are no direct legal implications arising from this report.

### **Equalities Implications**

9.3 There are no direct implications for equalities issues arising from this report.

### **Rural Implications**

9.4 There are no particular implications for rural communities in Peterborough arising from this report.

### **Carbon Impact Assessment**

9.5 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 None.

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>10 MARCH 2022</b>	PUBLIC REPORT

Report of:	Jonathan Lewis, Service Director Education	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Cabinet Member for Children's Services, Education, Skills and the University	
Contact Officer(s):	Jonathan Lewis	

**SERVICE DIRECTOR EDUCATION REPORT INCORPORATING THE PORTFOLIO PROGRESS REPORT FOR THE CABINET MEMBER FOR CHILDREN'S SERVICES, EDUCATION, SKILLS AND THE UNIVERSITY**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Jonathan Lewis, Service Director Education	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>Note the position of Education around Covid-19 and wider activities and comment on areas the committee may wish to review moving forward.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report has been written by the Service Director (Education) at the request of the committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to outline the latest position on Education in Peterborough. The challenge of Covid-19 remains but the report also outlines other key progress in our continual focus on improving educational outcomes.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and higher education;
- b) Youth service;
- c) Careers; and
- d) Special needs and inclusion.

2.4 This report links to –

- Corporate priority:
  - Improve educational attainment and skills
  - To drive growth, regeneration and economic development
  - Children in Care Pledge: Support children in care to have a good education

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. BACKGROUND AND KEY ISSUES

#### Covid in Schools/Settings Update

4.1 At the time of writing this report, we have entered the final stage of the Covid-19 pandemic. On 21 February, with the release of the 'Living with Covid' guidance, routine testing for secondary age pupils and staff ended with the exception being pupils in special schools and alternative provision. With the ending of the legal requirement to isolate, Headteachers have been given additional powers to refuse entry in the latest DfE guidance -

*If a parent or carer insists on a pupil attending your school where they have a confirmed or suspected case of COVID-19, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.*

4.2 On top of this, the Director of Public Health continues to have discretion to implement additional measures to contain outbreaks. This includes the use of face coverings and the use of regular lateral flow testing for a period of time.

4.3 The number of cases of Covid-19 peaked in the week commencing 17 January and there has been a steady decline since this time.

	Positive Cases – Staff and Pupils	Settings
W/C 3 <sup>rd</sup> January	234	75
W/C 10 <sup>th</sup> January	828	136
W/C 17 <sup>th</sup> January	1,445	147
W/C 24 <sup>th</sup> January	1,329	142
W/C 31 <sup>st</sup> January	884	122
W/C 7 <sup>th</sup> February	408	101
W/C 21 <sup>st</sup> February	109	47

4.4 With reduced testing, we expect these numbers to remain low with isolated outbreaks in schools. Schools will continue to keep measures in place to minimise transition.

4.5 The position on attendance and workforce available on 24 February is shown in the tables below:

% Attendance Summary	Peterborough	East of England	England
Overall Attendance	91.7%	92.5%	92.3%
Primary	94.6%	94.8%	94.7%
Secondary	89.6%	90.2%	89.7%
Special Schools	91.5%	87.6%	86.9%
Pupils with Education, Health and Care Plan	89.4%	87.9%	88.3%
Pupils with social worker	84.9%	86.0%	84.7%
Pupils Eligible for Free School Meals	90.3%	89.4%	89.8%

Existing Teaching Staff (Teachers & Teaching Assistants)	Peterborough
% Staff Unavailable for Work	5.8

- 4.6 At the peak of the pandemic, attendance in secondary schools fell as low as 75% and staff unavailable for work exceeded 11%.
- 4.7 Education recovery is likely to take a significant period of time. This year will see the first full year of examination and assessment since 2019. Morale is low in schools as the attrition of the last 2 years continues to impact. The strain on education leaders is significant and recruitment and retention challenges are significant at all levels. For the first time, the challenge of recruiting teaching assistants is becoming a challenge.
- 4.8 It is hugely important to recognise the response of the staff working in education throughout the City. Throughout the Covid pandemic, the City has been recognised as a beacon of excellence and everyone has gone beyond expectation to support our children and families. We should be exceptionally proud of how education has responded.

### Education Reform

- 4.9 As we come out of the Covid-19 pandemic, we are expecting a significant level of change for education with the expected publication of a Green Paper on SEND reform and a White Paper for Education reform. We will report on the Government reform in future papers. There are also a number of key consultations either under way or complete that have implications on the role of the LA in education. These can be summarised as -

#### 4.10 School attendance: improving consistency of support

- 4.11 The Government is consulting on changes to school attendance regulations. The consultation covers 4 areas:
- New duty requiring all schools to have an attendance policy and to include attendance improvement plans - Schools will need to have and communicate clear expectation to parents and pupils, to ensure that they have regard to schools' strategies for persistent absence reduction, and a clear escalation route for pupils not attending including support and sanctions. Trusts and maintained school governors will be tasked with new duties to ensure that they promote good attendance, and hold school leaders to account in their rigour regarding attendance strategies
  - Minimum expectation for council oversight – The proposals place a minimum set of expectations of LA services for attendance. It is proposed that there will be a regulatory framework for the most used sanctions (penalty notices) to improve consistency and fairness across England. There will be a requirement to work with schools to provide support and advice, taking a strategic oversight to prioritise the area's most in need of support and to do this there is a need for LAs to retain attendance experts. Early prevention is highlighted as an essential element to address the root causes of attendance issues and local authorities will have an important role in facilitating access to family support.
  - A clearer more consistent national framework for the use of attendance legal intervention, including a new regulatory framework for issuing penalty notices for absence. However the government wishes to promote a culture to ensure that supportive measures have been instigated first before legal sanctions by local authorities are instigated. Authorities will also face new minimum provision standards and an expectation to adhere to national thresholds for legal interventions to ensure a consistent approach taken across England.
  - Bringing the rules for granting leave of absence in academies in line with other state funded schools - To increase consistency there is the intention, subject to Parliament, to amend regulation 7 of the Education (Pupil Registration) (England) Regulations 2006, to apply the same rules on granting leaves of absence to all state-funded schools.

The consultation closes on 28 February 2022.

### Children not in school

4.12 The government consulted last year on changes to regulation for children not in school. We are waiting legislation and funding to enable these changes to happen. The consultation response covered 4 areas –

- Proposal to place a duty on LAs to maintain a register of children of compulsory school age who are not registered at specified categories of schools (state or registered independent or Non-Maintained Special), with the register including some children educated under the Education Act (1996) s.19 arrangements (exceptional provision of education in pupil referral units or elsewhere), and those who are flexi-schooled.
- Parents should be under a legal duty to provide information to a register when their child is not in mainstream education. Specifications as to what data should be provided will be outlined in legislation, together with clear consequences when information is not supplied when requested by the LA. This does not mean that parents need state approval to educate their own children.
- Duty imposed on proprietors of specified settings providing a substantial amount of education to EHE children or children missing education within school hours to supply data to the register. This is to regulate unregistered schools.
- A duty on LAs to provide support to home educators if requested by the family. Having some form of statutory duty would signal to parents that home education as an approach to education is recognised as legitimate and supported by Government. This could include, for instance, offering advice to home educators, examination support, or support for home education groups.

### Revised Behaviour in Schools Guidance and Suspension and Permanent Exclusions guidance

4.13 The Government is consulting on changes to its guidance on managing behaviour as detailed below:

1. Creating and maintaining high standards of behaviour – the guidance covers how to create and maintain high standards of behaviour, with a focus on developing a clear vision of what expected behaviour looks like and the strong leadership needed to implement this vision. This chapter draws upon the findings of Tom Bennett’s review ‘Creating a culture’ (2017) to provide practical guidance on how to create a whole-school environment in which pupils are more likely to behave well. It also addresses how all staff should explicitly teach and exemplify positive behaviour, to ensure pupils know what is expected of them and how to achieve it. There is guidance on developing and communicating the behaviour policy and the role and expectations of school leaders, staff, pupils and parents to help create and maintain behaviour standards in schools. This includes a specific section on how pupils with special educational needs and disabilities (SEND). The concept of a national minimum expectation of behaviour benchmarks behaviour expectations across schools in alignment with Ofsted’s good grade description for behaviour and attitudes. The guidance indicates how rewards and positive recognition should be applied consistently and clearly to reinforce the expectations and routines of the school’s behaviour culture.
2. After incidents of misbehaviour – the guidance covers how schools should respond robustly to incidents of misbehaviour in order to deter further incidents, restore order and protect pupils from further disruption or harm. It provides guidance on how schools can use sanctions lawfully. It also outlines how sanctions should be applied in a fair and consistent manner and the relationship between sanctions and pupils with SEND. There is comprehensive advice on removal rooms, how they should be used where necessary and the difference between a removal room and separation spaces. There is also information on the governance of removal rooms and what schools should consider when removing pupils with SEND or who are otherwise vulnerable.
3. Preventing recurrence of misbehaviour – this looks at how schools can prevent the recurrence of misbehaviour and reduce the likelihood of suspension and permanent exclusion. Along

with guidance on early intervention strategies that can help pupils better manage their behaviour, there is information on how schools can monitor and evaluate their behaviour policy. The section on in-school units (ISU) includes a definition, the aims of an ISU and what good governance of these units looks like.

4. Responding to specific behavioural incidents – this provides guidance to schools on their authority to respond to misbehaviour and their duties relating to safeguarding and protecting the welfare of all pupils with clear reference to safeguarding guidance. It also includes advice on criminal behaviour and behaviour outside the school premises, building on the 2016 guidance. The guidance covers how schools should respond to incidents of sexual violence and sexual harassment, including the importance of addressing inappropriate behaviour to prevent it leading to a culture of unacceptable behaviours and an unsafe environment for children, in line with current safeguarding guidance. It also supports schools in addressing behaviour incidents which occur online. The guidance recognises headteachers' autonomy in setting a policy on mobile phones within their school. It outlines that any policy on mobile phones should take into account the need for phones to be used for reasons such as medical grounds or to enable children with SEND to access the curriculum.

- 4.14 The consultation closes on 31 March.

### **Education Improvement Area (EIA)**

- 4.15 Peterborough has been announced as one of the 55 areas that Government has pledged will receive targeted support for schools. The areas are those with the lowest outcomes at the end of both key stage 2 and key stage 4, based on results between 2017 and 2019. At this time, there are no firm details on what support this will bring but the following have been mentioned in press releases –
- The 55 areas will be part of the £60 million “levelling up premium” Boris Johnson outlined in his Conservative Party conference speech last year.
  - There will be teacher retention payments - maths and science teachers will be handed £3,000 retention payments.
  - There will be a focus on attendance programmes which will help improve outcomes.
  - Government will consult on moving schools with “successive” ‘requires improvement’ ratings into academy trusts. There are currently no schools in this category in Peterborough.
  - The DfE will also encourage bids to run new 16 to 19 free schools – with EIAs prioritised for the new provision.
  - To drive improvement, councils running multi-academy trusts is an option being considered by the Government.

- 4.16 The Government aspiration is for 90% of children leaving primary school in England are reaching the expected standard in reading, writing, and maths by 2030. Peterborough is currently at 56% against a national average of 65%.

### **Household Support Grant - Free School Meal Vouchers**

- 4.17 The final round of vouchers from the Household Support Grant was allocated to parents on the 11 February. This was the 8<sup>th</sup> round of vouchers we have allocated during the pandemic. In the first 3 rounds (under the Household Support Grant), we expect a total of 38,407 vouchers will have been allocated totalling of £740k. Feedback from parents has been positive and the team at the council have worked incredibly hard to ensure vouchers are allocated. We have dealt with over 12,000 contacts from parents over the last year. During this time, the number of eligible pupils has increased significantly and we have registered more parents for either 2 year old funding (early years), the early years pupil premium and the pupil premium. This can bring funding to primary schools of £1,345 and £995 for secondary schools.
- 4.18 The Government have not announced any further funding so vouchers for the holidays will now end.

## Peterborough LASEND Revisit

- 4.19 Ofsted and the Care Quality Commission (CQC) carried out a virtual revisit on 24-26 January 2022. The lead inspector from Ofsted was accompanied by a CQC (Care and Quality Commission) inspector.
- 4.20 The purpose of the re-visit was to determine whether the Local Area had made sufficient progress in addressing the areas of significant weakness detailed in the Written Statement of Action (WSOA) identified during the inspection in June 2019. The original inspection report can be [found here](#).
- 4.21 The 5 areas of significant weakness were:
- Area 1 - Joint planning, including commissioning, and intervention are not sufficiently well established to make sure that all agencies and services play an active role in meeting the requirements of 2014 disability and special educational needs reforms.
- Area 2 - There is no quality assurance framework for the local area's work for children and young people with SEND. Intended outcomes for children and young adults are not targeted, measured or evaluated well enough to inform leaders about the impact of the work to implement the reforms effectively.
- Area 3 - The current arrangements for the Designated Clinical Officer (DCO) in relation to the implementation of the reforms do not allow the postholder to fulfil the obligations of the role sufficiently.
- Area 4 - Early support is well embedded for children in early years but does not follow through in all areas of the lives of children and young people as they get older. It takes too long for children, young adults and families to get the support they need.
- Area 5 - The provision for young people aged 18 to 25 is not sufficiently developed to make sure that young people have the full range of opportunities and support that they need as they move through into adulthood.
- 4.22 A range of focus groups and meetings were held over the 3-day programme which assisted the inspectors to make their judgements against each significant area of weakness.
- 4.23 The inspectors provided their initial findings and judgements at a feedback session on the third day but this currently embargoed. Inspectors will now draft a letter which we expect to be published in March.

## Education Service Structure

- 4.24 It has been challenging to recruit into Local Authorities in the current climate, but I am pleased to announce the following appointments for two joint senior leadership roles across Cambridgeshire and Peterborough -
- 4.25
- **Assistant Director School and Settings Improvement** - Carley Holliman will be joining us on 18 April 2022 as Assistant Director, School and Settings Improvement. Carley was previously an Executive Headteacher at the London Borough of Brent and has a track record of school improvement. Aside from her Headship experience, she has previously worked in a Local Authority, Schools company and as programme lead and facilitator with Ambition School Leadership.
  - **Assistant Director, Education Capital and Place Planning** - Fran Cox will be joining us on 8 April 2022 as Assistant Director, Education Capital and Place Planning. Fran joins us from London Borough of Hackney where she worked as an Assistant Director providing strategic leadership across school organisation, capital, SEND and Inclusion services. Fran has previously worked as an Assistant Psychologist, Educational Commissioner and Senior



Education Officer and led the School Organisation Model change in Bedford from a 3-tier system to a 2-tier system.

- 4.26 Hazel Belchamber, our current Assistant Director, Education Capital and Place Planning, retires after 34 years in local government including the last 4 years in Peterborough. I wish to put on record my gratitude for the professionalism and hard work that Hazel has brought to the Authority and wish her well in her retirement.

### **High Needs and Early Years Funding / Maintained Schools Financial Position**

- 4.27 As part of the budget papers for Joint Scrutiny, the schools budget proposal was shared. The proposed budget for the City Council has now been signed off by the Education Skills Funding Agency (ESFA).
- 4.28 On 23 February we consulted Schools Forum on our High Needs Block and sought agreement from them on our early years funding arrangements. The key highlights of these proposals are:
- The funding for high needs increased by 8.9% for 2022/23 to £41.86m (around a £3.4m increase). The national level for increases was set at 8% and this reflects national pressures on high needs funding across the country. We have also received a supplementary grant of £1.49m to fund the additional costs of the increases in national insurance and other pressures.
  - Key investment areas for the high needs block are –
    - Increase our banding funded system for high needs pupils – bands have increased from 8.9% to 16.5% based upon need.
    - Continued investment in our hub system in the city which provides advice, expertise and in cases places for pupils with specific needs.
    - £990k investment in meeting higher needs in our 5 special schools. We have also commissioned more spaces.
    - Investment in developing our behaviour support team – to work with families and schools to manage challenging behaviour.
    - Additional capacity in our autism support team and our portage service (supporting under 5 children).
    - Provision for further placements in independent provision where needs cannot be met in the City.
    - Doubled the level of funding for SEND in early years provision below the level of an Education, Health and Care Plan (to £400k)
  - Early years funding rates have been increased with the core 3 and 4 year old funding hourly rate increasing by 17p an hour (to £5.22). 2 year old funding has increased by 21p an hour to £5.78. However our overall budget decreased by £12,000 to £17.5m as a result of fewer pupils accessing their entitlement. We have allowed £200k in the budget proposals for clawback for lower numbers for this term. We have passed on fully the hourly rates to providers as their financial context is perilous and we want to protect provision (our strategy sits in ensuring sufficiency of the sector).
- 4.29 As well as our role in leading the budget setting process for education, we also oversee the financial position of the 28 maintained schools in the City. This takes place through quarterly monitoring of the school devolved financial accounts. They all have their own bank account and use individual accounts software. At the end of the financial year, their accounts are consolidated into the overall council position.
- 4.30 In Peterborough, to prevent schools generating excessive balance, we operate a 'Balance Control Mechanism' to ensure funding is spent on those children which generated that funding. When schools exceed the agreed levels of retained balance, the funding is removed and invested into maintained schools school improvement activities. The balance control mechanism criteria for 2020-21 was as follows:
- School balances cannot exceed 8% of their Individual Schools Budget (ISB) share.
  - Revenue balances over this threshold will be clawed back.

- There will be no distinction between committed and uncommitted balances for the purpose of applying the Balance Control Mechanism.

A panel, consisting of Schools Forum members from the relevant phase, was established to review any appeals prior to the balances being clawed back.

- 4.31 This mechanism was relaxed for the end of the last financial year in light of Covid and balance reached £4.2m. The current financial position shows an expected revenue balance across maintained schools of £2.8m. The financial position may be slightly overstated this year due to the pay award for non-teaching staff not yet being finalised. Currently 5 schools have an excess balance above the allowed level. We have one school currently forecasting a small year end deficit. Our financial team are working with the schools on their plans to return to balance next financial year.

### Ofsted Outcomes

- 4.32 Ofsted inspections based on the Education Inspection Framework, resumed in the summer half-term of 2021. Since then, five primary schools (four LA maintained and one Academy) have been inspected. One Secondary Academy has also been inspected.
- 4.33 Eye, Oakdale and Old Fletton all had a Section 8 inspection and remained as Good. Peakirk-cum-Glinton had a Section 5 inspection following the issue of the Formal Warning Notice by the Local Authority. The school's overall effectiveness judgement changed from Good to Requires Improvement. Whilst this is disappointing, the decisive and timely action taken by the LA was praised and the school have responded well to the need to improve. A full and comprehensive programme of challenge and support was in place prior to the inspection and will continue for at least the remainder of this academic year so that we challenge and support the school to make the improvements required at a rapid pace.
- 4.34 Lime Academy Watergall has also been inspected under Section 5 as this was the first inspection since conversion. The report is not yet been published. Hampton Gardens had its first inspection as a new school (under Section 5) and received a good outcome.
- 4.35 For Primary Schools the Overall Effectiveness Judgements are currently:

Grade	Number of schools	Percentage
Outstanding	4	7%
Good	45	75%
Requires Improvement	9	15%
Inadequate	2	3%

For Secondary Schools the Overall Effectiveness Judgements are currently:

Grade	Number of schools	Percentage
Outstanding	3	25%
Good	8	58%
Requires Improvement	1	8%
Inadequate	0	0%

### Phonics Screening Check (PSC)

- 4.36 As shared in a previous meeting, improving phonics (and indeed literacy) outcomes, is a key priority. The impact of Covid has meant the in person teaching of phonics has been compromised. As a result, the Government is closely monitoring phonics outcomes and pupils who missed the phonics screen check in year 1, were undertaken this autumn to monitor progress.
- 4.37 Our data can be seen in the table below. Local Authority results stayed fairly constant last year but also continues to show improvement over 2019. It shows that the hard work of schools and the additional six months of learning before the PSC in 2020 and 2021 helped to mitigate some

of the impact of the pandemic. However, overall outcomes remain too low with more than 1 in 5 pupils not reaching the required standard by December of Year 2. There is also a wide variety of outcomes achieved by individual schools.

	June 2019 (Year1)	December 2020 (Year2)	December 2021 (Year 2)
Local Authority	77%	76.5%	77%
National *	82%	78.4%	79.5%
Gap	-5%	-1.9%	-2.5%

4.38 These results can be further analysed below.

December 2021 Year 2 PSC outcomes	Number of schools
90% +	11
80-89%	19
70-79%	18
60-69%	6
50-59%	2
Less than 50%	1

4.39 Our focus is to -

- Reduce such wide variations between schools.
- Share effective practice which works.
- Challenge and support schools to aim higher and narrow the gap to national and some schools to build on current success to go even further.
- Ensure more pupils reach the expected standard sooner.

4.40 We are working hard across maintained schools and academies. Our key actions to improve are –

- Aiming High / Aiming Higher Programmes – for schools in and around national average who we are working with to improve further.
- Phonics Champions – we have identified schools who consistently perform well and they are working with other schools to develop their phonics offer.
- Targeted projects with seven schools funded by the Opportunity Area – we have received funding from the DfE to fund and train in new phonics schemes to drive immediate improvements.
- Our school improvement team are challenging leaders on their whole school approach to improving phonics outcomes.
- Promotion of other sources of support and guidance e.g. The English Hub and EEF.

### **Wider School Improvement Focus**

4.41 Alongside the work we are doing with intervention (as previously outlined) and phonics, we also have a focus on both English, Maths and disadvantage. Our areas of work are -

#### 4.42 **English**

- Comprehensive CPD offer for teachers and leaders which does include a coverage of assessment and moderation so that teachers are clear of the nationally agreed standards in reading and writing at KS1 and writing at KS2.
- Promotion of the support and funding available from the English HUB (<https://newwaveenglishhub.co.uk/>)
- Targeted support to schools where we have particular concerns or via the traded offer.
- Continued partnership work with the National Literacy Trust focusing on reading. The NLT has provided thousands of books for disadvantaged pupils throughout the pandemic.
- Work is underway to hold a Writing Conference in the Autumn of 2022 as this is the subject the overwhelming majority of schools report has been most negatively impacted by the pandemic.
- Seven schools so far are taking part in a curriculum project with Haringey Education Partnership. This covers a knowledge rich curriculum for History, Geography and RE and includes focus on high quality text and a rich vocabulary. We expect this, over time, to also have a positive impact on pupil outcomes in reading. (<https://openingworlds.uk/>)

#### 4.43 **Mathematics**

- A comprehensive CPD offer for teachers and leaders which does include a coverage of assessment and moderation so that teachers are clear of the nationally agreed standards in mathematics at KS1. This draws heavily on traded services linking with the Maths Team from Cambridgeshire.
- Promotion of the comprehensive CPD offer from the Cambridge Maths Hub which is high quality and at no cost to the schools. <https://cambridgemathshub.org/2021-22-programmes-and-work-groups>

#### 4.44 **Disadvantage**

- Thirteen primary schools are engaged in a programme entitled “Making the Difference for the Disadvantaged Pupils in Peterborough”. This is in partnership with the LA, EEF and Norwich Research School and supports schools in developing a robust, evidence-based pupil premium strategy.

#### **Early Years Sufficiency**

4.45 We continue to monitor the development across the city and the take up of early years provision to ensure that we maintain a sufficient supply of early years and childcare. The potential impact on some of the early years provision operating from community spaces from the Community Centre review that is currently taking place is still unknown. We will continue to monitor this and are in communication with colleagues who are involved with this piece of work.

4.46 Although there has been a closure of the pre-school which operates from Welbourne Primary School at the end of the half term, data is still showing we have sufficient provision in place and there is work ongoing to ensure that needs continue to be met. Discussions are being had with Thomas Deacon Education Trust to develop and open a new provision on the Welbourne site from September 2022. There are also plans for a new pre-school to operate from the Hodgson Centre in Werrington increasing additional capacity. The new development currently underway in Stanground is planned to be operational from September 2022, and interviews for a provider to deliver from the Sir Henry Newman School site are due to take place shortly.

#### **Holiday Activities and Food Programme (HAF)**

4.47 The programme provides opportunity for children and young people aged 5-16, who are eligible for benefit related school meals, to access engaging and enriching activities which must also

include a meal as well as elements of nutritional education, during the Easter, Summer and Christmas holidays.

- 4.48 The offer has to be;
- **Easter** – 4 days of 4 hours per day
  - **Summer** – 4 weeks of 4 days per week for 4 hours per day
  - **Christmas** – 4 days of 4 hours per day
- 4.49 We have seen an increase in both those providers wishing to come on board and deliver the programme as well as the number of children/young people attending:

**Easter 2021**- offered across 19 sites ; 777 places available ; 582 children attended  
**Summer 2021** – offered across 35 sites; 1190 places available; 1051 children attended  
**Christmas 2021** - offered across 28 sites; 1076 places available; 898 children attended

- 4.50 Feedback from children, parents, and providers has been very positive and demonstrates the impact this opportunity has had. The DfE have confirmed that the funding to deliver the programme will be available for the next three years. Work is therefore now underway to prepare for the 2022 delivery with two provider briefings having already been held with applications and allocations being reviewed shortly.
- 4.51 We will be looking at increasing the places available during each holiday period and look at the promotion of the programme to increase take up. The programme is marketed by the providers themselves, via schools who are encouraged to share the information with their eligible families, by the local authority directly through their channels and all HAF provider details are held, and published, on the Peterborough Families Information Service.
- 4.52 There are a wide range of provider types who have joined the programme which allows for a variety of opportunities, dependent on age and interest, as well as demand across the city.

### **Approach to Sex Education and PHSE Curriculum**

- 4.53 In September 2020, Relationships Education and Health Education became statutory in primary schools. Relationships and Sex Education (RSE) and Health Education became statutory in secondary schools. Schools were given some leeway, with a ‘soft landing’, due to the pandemic. They were told to focus initially on implementing the areas most needed by pupils as part of the recovery curriculum but were expected to have everything in place by the start of the summer term 2021.

### Sex Education

- 4.54 Sex Education is a very small subset of what is taught in PSHE. At primary level the [DfE](#) give a definition of sex education: ‘how a baby is conceived and born’. At secondary level schools are required to make their own definition of sex education, taking into account the overlaps with the science curriculum. These definitions are crucial, as once a school has defined sex education in their policy, parents/carers then have the right to request that their child is excused from those elements – commonly known as the ‘right to withdraw’. This right lasts until the term before a child reaches their 16<sup>th</sup> birthday, when they have the right to request sex education and override the wishes of their parent.
- 4.55 Support was provided to both primary and secondary schools in Peterborough on developing their Relationships Education and RSE policies. This work was made possible through PCC’s Education budget. All schools had access to briefings and policy models to support this development. 20 Peterborough Primary schools attended a briefing, 8 schools who did not attend the briefing acknowledged receipt of the documents (and a recording of the briefing), 36 schools (some of whom also attended the briefing) had access to the documents through their licence to the Primary Personal Development Programme, (see below). 8 Peterborough secondary schools attended the secondary briefing.

- 4.56 Some Peterborough primaries have bought in provision, e.g guidance/delivery of parent/carers consultation and communication, CPD for staff, to support whole school development. Several primaries in Peterborough requested additional support with their communication with parents, due to concerns with a religious or cultural basis. Work with the Joint Mosque Council was initiated to develop understanding about the curriculum and school's duties. This work, although being successful in building understanding with the group of people directly involved, did not complete its goal of producing a shared statement about RSE before it became statutory.

#### PSHE Curriculum

- 4.57 For primary schools, The Cambridgeshire PSHE (Personal, School, Health Education) Service offers a licence to a full PSHE programme from EYFS to Y6. This is called the Primary Personal Development Programme. The licence is renewed annually. 50 Peterborough Primaries have bought a licence at some point and 28 schools have a current licence. Having up-to-date resources and support for whole school development across the range of PSHE topics is of great benefit to primaries, who can adapt this programme to meet the needs of their pupils. Cambs PSHE Service is very open to discuss how more schools might purchase a licence and ways in which wider support e.g. provision of PSHE leaders' network meetings, might be developed.
- 4.58 For secondary schools, the PSH Service offers a range of services to secondaries which are sometimes purchased. We are currently working on a package of curriculum development and staff training at City of Peterborough Academy.
- 4.59 Cambs PSHE Service is fully traded. Schools in both Cambridgeshire and Peterborough choose to purchase our resources and provision.

#### **Joint SEND Strategic Action Plan – Phase One Interim Report**

- 4.60 The Joint SEND Strategy sets out our vision, principles and priorities to ensure that we are working together effectively to identify and meet the needs of children and young people with Special Educational Needs and/or Disabilities (SEND) from birth to the age of 25.
- 4.61 There are three themes in the Strategy and these are reflected in the action plan:
- **SEND is everybody's business** - embedding the vision of the SEND Strategy into the practice of everyone who works with children and families in ways that strengthen families
  - **Identify and respond to needs early** - a holistic and joined up early identification of and graduated response to needs
  - **Deliver in the right place at the right time** – improving outcomes for children and young people through making best use of resources, ensuring a graduated response and high quality local support and provision
- 4.62 A Phase One Action Plan was developed in March 2021 to address a number of priorities highlighted in the strategy. The main intents/themes are as demonstrated in the images below:



	Phase 1 Intents	Expected outcomes	Success measures	Linked work
<b>SEND is Everybody's Business</b>	1. There is a shared vision and expectation that children and young people with Special Educational Needs and Disability (SEND) are everybody's business not the concern of the few.	<ul style="list-style-type: none"> <li>All services who are in contact with children and young people with SEND and their family demonstrate that special educational needs and disability is their business.</li> </ul>	<p>Increased uptake of the SEND Pledge</p> <p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p>	<p>SEND Transformation Strategy and action plan</p> <p>Communications Strategy and action plan</p> <p>All Age Autism Strategy and action plan</p>
	2. Parents, young people and carers say that they are listened to and have improved confidence that everybody provides timely communication and clear signposting to local support.	<ul style="list-style-type: none"> <li>On-line information about SEND is easy to find, useful, up to date and includes those without an Education Health and Care Plan. It is a one point entry spanning Local Authority, Health, Early Years, schools, colleges, trainers and employers</li> <li>Communication is excellent because services, including the Local Authority, Health, Early Years settings, schools, colleges, trainers, and employers, offer a wide range of ways to engage children, young people and parent carers and each other as partners.</li> </ul>	<p>Data analysis of the online Local Offer shows increased use of information and resources.</p> <p>Terms of reference and meeting notes for decision making Boards and Governance Groups shows parent carer and young people's involvement in key strategic decision making.</p>	<p>SEND Commissioning Strategy and action plan</p> <p>Learn Together school facing Information review and update</p> <p>Transforming Care Strategy and action plan</p>

	Phase 1 Intents	Expected outcomes	Success measures	Linked work
<b>Identify and respond to needs early</b>	1. Integrated systems work together effectively and everybody is confident in the part each service plays. Each have access to the resources, tools and professional development that they need to be effective.	<ul style="list-style-type: none"> <li>Needs are identified as early as possible and addressed effectively in 0-5 early years, or with SEN Support at school age and above.</li> <li>All services work in an integrated way to assess needs, produce a clear and consistent Education, Health and Care Plan (EHCP) where necessary; and review the Plan annually.</li> <li>Children and young people feel well prepared and supported towards greater independence, community inclusion and meaningful employment.</li> <li>All transitions to the next phase in education, and adult Health and Care services are well-managed and smooth.</li> </ul>	<p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p> <p>Improved EHCP data around participation of services and outcomes.</p> <p>Tribunal cases show evidence of effective decision making by LA.</p> <p>Improvement in the availability and uptake of Internship and Apprenticeships</p> <p>Decrease in NEET (Not in Education, Employment or Training) data.</p>	<p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p> <p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>Preparation for Adulthood Strategy and action plan (check)</p> <p>SEND Quality Assurance framework</p>
	2. There are good opportunities from the earliest years for independence, community inclusion, being healthy and employment so that children and young people with SEND are actively engaged in their communities.			

	Phase 1 Intents	Expected outcomes	Success measures	Linked work
<p><b>Deliver in the right place at the right time</b></p>	<p>1. Strategic planning, including joint commissioning, is informed by local area information, and sufficiency and forecasting data</p>	<p>Local area needs are understood, and data is presented in a way that is quick and easy to understand. This allows parent carers and young people to be included in decisions about commissioning (setting up) provision for Cambridgeshire.</p>	<p>Improved school attendance and exclusion data.</p> <p>More children and young people have their needs met locally, which has a positive impact on resources.</p>	<p>The Commissioning Strategy and Action Plan</p> <p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p>
	<p>2. Children and young people and their families can access high quality and appropriate local options to meet their needs in a timely way</p>	<p>There is a fair, transparent and flexible offer of universal, targeted and specialist provision to meet need across Cambridgeshire. Access routes and expectations are clear.</p> <p>The Local Authority and Health have transparent and effective systems in place to ensure that all provision for which they are responsible is of high quality.</p>	<p>Increase in number of schools and settings recorded as Good or Outstanding by Ofsted.</p> <p>Improved quality assurance data.</p> <p>Analysis of POET data shows improved parent carers' and young peoples' satisfaction in provision from services across Education, Health and Care services.</p>	<p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>SEND Quality Assurance framework</p>

4.63 An interim report has been produced to reflect the progress achieved against the Phase 1 Intents. The full report can be found in appendix 1.

## 5. CONSULTATION

5.1 Where appropriate, we have shared relevant information with education settings or parents.

## 6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The actions outlined above have provided support for pupils, families, schools and early years settings. There is a significant amount of work to be undertaken to fully understand the ongoing impact the situation has had on pupils. We are currently reviewing our education strategy for the next 3 years following feedback from schools.

## 7. REASON FOR THE RECOMMENDATION

7.1 We value the committee's feedback on our strategic plans to help shape the best possible outcomes for education.

## 8. ALTERNATIVE OPTIONS CONSIDERED

8.1 The report outlines our response to Covid and we have approached this with the best intention to support children, young people, staff in schools and setting and the wider community. This has changed by the day and we have reflected on our actions and the impact that they have had.

## 9. IMPLICATIONS

### Financial Implications

9.1 The costs of all the initiatives are currently met within existing resources. The Household Support Grant is funded by central government.

### Legal Implications

9.2 None.

### Equalities Implications

9.3 None directly but we have provided advice and support to schools on developing an equality impact assessment on reopening to ensure all groups are considered in this process.



## **Rural Implications**

- 9.4 None – the report covers all schools and education settings in Peterborough.

## **Carbon Impact Assessment**

- 9.5 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Links to key documents are outlined in the report.

## **11. APPENDICES**

- 11.1 Appendix 1 - Phase One SEND Strategy Update report - PCC

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# Cambridgeshire and Peterborough's Joint Special Educational Needs and Disability (SEND) Strategic Action Plan

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## Phase ONE

Interim Report  
November 2021



# The Cambridgeshire and Peterborough Joint Special Educational Needs and Disability Strategy (2019-2023)

The Strategy sets out our vision, principles and priorities to ensure that we are working together effectively to identify and meet the needs of children and young people with Special Educational Needs and/or Disabilities (SEND) from birth to the age of 25.

There are three themes in the Strategy and these are reflected in the action plan

- **SEND is everybody's business** - embedding the vision of the SEND Strategy into the practice of everyone who works with children and families in ways that strengthen families
- **Identify and respond to needs early** - a holistic and joined up early identification of and graduated response to needs
- **Deliver in the right place at the right time** – improving outcomes for children and young people through making best use of resources, ensuring a graduated response and high quality local support and provision

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This is an overarching strategy and action plan which includes a suite of others such as the SEND Transformation Strategy, the SEND Commissioning Strategy, the All Age Autism Strategy. These provide more detail in specific areas



# Introduction

The Joint SEND Strategic Action Plan was co-produced in 2019 to support the delivery of the themes and intents of the Joint Strategic Action Plan for Peterborough and Cambridgeshire – **Making SEND Everybody's Business**. The 5 year Strategic Plan, which was due to run between 2019 and 2023, was an extensive and wide-ranging document that was recorded on over 30 pages. This was not regarded as a working document, but did fully capture all stakeholder priorities. Through continued co-production, it was agreed that priority areas would be identified for the first year. Work on these areas did begin in 2019, however, priority soon turned to managing the challenge presented by the COVID pandemic in the first part of 2020. This created a break in consistency with the workstreams, in many areas, and it was therefore decided to provide additional structure to the year one priorities and a Phased approach was born. The Phased approach will allow the SEND Strategic Action plan to identify the specific areas of priority needed so we can address the areas identified, through co-production with all stakeholders, that are most relevant. The COVID Pandemic has enabled us to realise that we need to be flexible and ensure that our plans are relevant to the immediate needs of the SEND Community.

The original priorities for year one have been maintained in Phase One, however, targets for Peterborough have been specifically focussed on addressing the outcomes for the Written Statement of Action received following the Local Area inspection of SEND in 2019. The Phase One plan therefore makes specific reference to the outcomes and elements that meet this need as well as meeting the priorities agreed in Phase One.

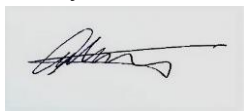
The following outline provides a summary of the Joint SEND Strategy, its Themes, Intents and the agreed priorities. The slides provide a record of the agreed actions, that are taken from the wider document, the key activities completed and what is required to be completed by the end of the Phase in May 2022.

This is the interim record and as such provides a report of the first 6 months of Phase One, although there are workstreams that have been ongoing since 2019, pre-Pandemic, which is why there are some very ambitious targets that have already been achieved.

The intention is for Phase One to be reviewed at an annual conference which will outline the achievements and crucially the impact of what has been completed and at the same Conference to collate the views of all stakeholders and agree the Priorities for Phase Two which will run from May 2022 – May 2023.

This outline represents many hours of joint, multi-agency work including Education, Social Care and the full range of LA partners as well as Colleagues from all areas of Health and input from our parent forums – Family Voice and Pinpoint and SENDIAS services. There has also been consultation with young people and youth groups such as Voiceability. I would like to thank everyone who has contributed to this outline and Strategic Plan and hope you can access the information and share with me in appreciation of what has been achieved.

Thank you



Antonio Munoz Bailey  
Assistant Director SEND & Inclusion – PCC / CCC



# SEND is Everybody's Business

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<ol style="list-style-type: none"> <li>1. There is a shared vision and expectation that children and young people with Special Educational Needs and Disability (SEND) are everybody's business not the concern of the few.</li> <li>2. Parents, young people and carers say that they are listened to and have improved confidence that everybody provides timely communication and clear signposting to local support.</li> </ol>	<ul style="list-style-type: none"> <li>•All services who are in contact with children and young people with SEND and their family demonstrate that special educational needs and disability is their business.</li> <li>•On-line information about SEND is easy to find, useful, up to date and includes those without an Education Health and Care Plan. It is a one point entry spanning Local Authority, Health, Early Years, schools, colleges, trainers and employers</li> <li>•Communication is excellent because services, including the Local Authority, Health, Early Years settings, schools, colleges, trainers, and employers, offer a wide range of ways to engage children, young people and parent carers and each other as partners.</li> </ul>	<p>Increased uptake of the SEND Pledge</p> <p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p> <p>Data analysis of the online Local Offer shows increased use of information and resources.</p> <p>Terms of reference and meeting notes for decision making Boards and Governance Groups shows parent carer and young people's involvement in key strategic decision making.</p>	<p>SEND Transformation Strategy and action plan</p> <p>Communications Strategy and action plan</p> <p>All Age Autism Strategy and action plan</p> <p>SEND Commissioning Strategy and action plan</p> <p>Learn Together school facing Information review and update</p> <p>Transforming Care Strategy and action plan</p>

## Identify and respond to needs early

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<p>1. Integrated systems work together effectively and everybody is confident in the part each service plays. Each have access to the resources, tools and professional development that they need to be effective.</p> <p>2. There are good opportunities from the earliest years for independence, community inclusion, being healthy and employment so that children and young people with SEND are actively engaged in their communities.</p>	<ul style="list-style-type: none"> <li>Needs are identified as early as possible and addressed effectively in 0-5 early years, or with SEN Support at school age and above.</li> <li>All services work in an integrated way to assess needs, produce a clear and consistent Education, Health and Care Plan (EHCP) where necessary; and review the Plan annually.</li> <li>Children and young people feel well prepared and supported towards greater independence, community inclusion and meaningful employment.</li> <li>All transitions to the next phase in education, and adult Health and Care services are well-managed and smooth.</li> </ul>	<p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p> <p>Improved EHCP data around participation of services and outcomes.</p> <p>Tribunal cases show evidence of effective decision making by LA.</p> <p>Improvement in the availability and uptake of Internship and Apprenticeships</p> <p>Decrease in NEET (Not in Education, Employment or Training) data.</p>	<p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p> <p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>Preparation for Adulthood Strategy and action plan (check)</p> <p>SEND Quality Assurance framework</p>

## Deliver in the right place at the right time

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<ol style="list-style-type: none"> <li>1. Strategic planning, including joint commissioning, is informed by local area information, and sufficiency and forecasting data</li> <li>2. Children and young people and their families can access high quality and appropriate local options to meet their needs in a timely way</li> </ol>	<p>Local area needs are understood, and data is presented in a way that is quick and easy to understand. This allows parent carers and young people to be included in decisions about commissioning (setting up) provision for Cambridgeshire.</p> <p>There is a fair, transparent and flexible offer of universal, targeted and specialist provision to meet need across Cambridgeshire. Access routes and expectations are clear.</p> <p>The Local Authority and Health have transparent and effective systems in place to ensure that all provision for which they are responsible is of high quality.</p>	<p>Improved school attendance and exclusion data.</p> <p>More children and young people have their needs met locally, which has a positive impact on resources.</p> <p>Increase in number of schools and settings recorded as Good or Outstanding by Ofsted.</p> <p>Improved quality assurance data.</p> <p>Analysis of POET data shows improved parent carers' and young peoples' satisfaction in provision from services across Education, Health and Care services.</p>	<p>The Commissioning Strategy and Action Plan</p> <p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p> <p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>SEND Quality Assurance framework</p>



## Interdependencies- A Key

The Joint SEND Strategic Action Plan has a number of interdependencies with a range of other strategies and action plans. This has been captured and recorded within this interim report by identifying areas with the use of the following Key:

Key

- ✱ Commissioning Strategy
- ✱ Transformation Programme
- ✱ All Age Autism Strategy
- ✱ Local Offer Action Plan

Leads and partners working within these interdependent areas are all involved in the Phase One outcomes, which has helped to ensure that the SEND agenda is monitored in a holistic way.



**PETERBOROUGH**



**CITY COUNCIL**

# Phase One: SEND Strategic Action Plan

		Reporting Period	November 2021		
Theme 1	SEND is Everybody's Business	Senior Accountable Sponsor: Toni Bailey		Overall Status	Amber
Priority 1	Local Offer -PCC				

Implementation (actions required)	Lead	Start	End	In progress Completed Not started	RAG
2.1 Review the Cambridgeshire and Peterborough SEND Local Offers	JC	March 21	Feb 22	Completed	Green
2.2 Put in place systems to ensure that the information content of the Local Offer is kept up to date	JC*	Nov 21	May 22	In progress	Amber
2.3 Improve accessibility of information on the local offer websites	JC*	June 21	Feb 22	In progress	Amber
2.4 Ensure that the Local Offer website describes the support available for Elective Home Education (EHE) so that parents/carers educating their child at home know where to go for help	KB*	Sept 21	April 22	In progress	Amber
2.5 Ensure that the Best Start in Life digital offer is accessible to all parents and that the Early Years component of the Local Offer is regularly reviewed	HF*	Sept 21	Dec 21	In progress	Amber?

Key activities completed	Next steps before May 22
<ul style="list-style-type: none"> <li>Local Offer for Peterborough reviewed and reports produced annually</li> <li>A plan is in place to regularly review the content of the Local Offer</li> <li>An accessibility audit of the Local Offer has been undertaken and most work completed</li> <li>The Local Offer includes information about Elective Home Education</li> </ul>	<ul style="list-style-type: none"> <li>Direction of action plan is to look at separate Local Offers with Cambridgeshire developing its own micro site</li> <li>Work continues on ensuring the Local Offer is fully compliant with accessibility legislation including alt texting all images and ensuring a clear titles hierarchy on all pages.</li> </ul>

## Relevant key performance indicators

Ensure that all areas for the local offer has a named lead - Complete in both PCC and CCC

**Google Analytics Baseline for PCC Local Offer.** The baseline includes:

- Top 50 page hits per month
- The number of visits to the top 50 pages
- The time (in minutes and seconds) spent looking at individual pages

We also produce this baseline data for specific pages including

- Preparing for Adulthood pages
- Local Offer for young people

We can also produce page specific data when required in order to measure the impact of some of the work we are doing e.g. Local Offer Parent Carer Participation.

Finally we have produced a Google Analytics report to measure baseline data (as above) for the Send Strategy's first 6 months from May 2021 to November 2021 combined

Phase One: SEND Strategic Action Plan			Reporting Period		November 2021		
Theme 1	SEND is Everybody's Business	Senior Accountable Sponsor:		Overall Status		Green	
Priority 2	Communication -PCC	Toni Bailey					
Implementation (actions required)			Lead	Start	End	In progress Completed Not started	RAG
3.1 Build on good practice and develop additional methods of direct engagement with parents/carers, children and young people			TB	Sept 21	May 22	In progress	Green
3.2 Continue to develop Youth Forums and role of SEND Youth champions to support youth voice work			TB	Nov 21	Nov 21	In progress	Amber
Key activities Completed			Next steps				
<ul style="list-style-type: none"> <li>An All Age Autism Strategy has been developed in partnership with Pinpoint, Family Voice, National autistic society, Healthwatch shout out council, Voiceability Health and police. It has been well received.</li> <li>Peterborough SEND Newsletter aimed at families/parent carers and young people has been circulated this month in partnership with Local Offer Team and Family Voice - <a href="#">click here</a></li> <li>PCC SEND Forum to be held on 24th November at 1pm. Poll to be circulated to attendees regarding next years dates for the forums. Question to include attendance from parent/carers, children and young people going forward.</li> <li>PCC SENI Service attending Family Voice Programme of events on 24th November at 11am regarding Preparing for Adulthood. Elizabeth Sullivan Ash speaking about what Preparing for Adulthood means for children and young people with EHCP's.</li> </ul>			<ul style="list-style-type: none"> <li>Secure contract with Voiceability to manage Youth Forum to collate feedback and provide link to strategic actions</li> <li>Next Peterborough SEND Newsletter to go out in March of Spring Term 2022.</li> <li>Looking forward to PCC SEND Forum next term, working with Family Voice and Parent/Carer groups to invite families along.</li> <li>Continue working with Family Voice to attend events to engage with parent/carers children and young people regarding PCC SENI Service.</li> </ul>				
Relevant key performance indicators							
<p>Baseline analytics for PCC SENI Service Newsletter: Nil Target for May 22: Feedback link to be created for PCC SENI Service Newsletter. To have feedback on this newsletter in May 22.</p> <p>Baseline engagement analytics for topics of Importance PCC Nil target for May 22 is to develop a way of measuring this analytic</p> <p>City College Peterborough have 5 Access Champions Nov 2021</p>							

# Phase One: SEND Strategic Action Plan

<b>Theme 2</b>		<b>Identify and respond to needs early</b>	<b>Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen</b>	<b>Reporting Period</b>	November 2021	
<b>Priority 1</b>				<b>Getting Support Early - PCC</b>	<b>Overall Status</b>	GREEN

<b>Implementation (actions required)</b>	<b>Lead</b>	<b>Start</b>	<b>End</b>	<i>In progress Completed Not started</i>	<b>RAG</b>
1.1 Maximise the opportunities for SEN Support offered by the Best Start in Life teams. Development of the Best Start in Life Outcomes Framework (aligning with the 5-25 Outcomes Framework underpinning the Strong Families, Strong Communities) will include appropriate SEND KPIs. The work is scheduled for completion by Nov 21. Then monitor and report.	HF	June 2021	Jan 2022	In progress	Green
1.2 Through training and resources, raise awareness and competency across the workforce in identifying emerging needs	BS JG SW	Sept 20	On going	In progress	Green

<b>Key activities Completed</b>	<b>Next steps before May 22</b>
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<ul style="list-style-type: none"> <li>Referrals to Early Support were monitored and found no significant reduction during Covid.</li> <li>Working group has been set up for employment pathway (under SEND Preparation for Adulthood group)</li> <li>SEND managers represented in Best Start board and SEND specific targets are included in outcomes framework (aligning with the 5-25 Outcomes Framework underpinning the Strong Families, Strong Communities)</li> <li>'Steps' delivered Train the Trainer to Education Improvement Officers and Early Help colleagues</li> <li>'Making Sense of Autism' training from Autism Education Trust organised. Open for all CCC workforce staff.</li> <li>CCC SEND District Team training offer available to all schools/settings. Training covers 4 areas of the Code of Practice</li> <li>The Autism strategy clearly sets out the LA and Health statutory duty and a five-year plan on how it will be achieved</li> </ul>	<ul style="list-style-type: none"> <li>Data feed for outcomes framework reporting dashboard to be agreed and processes set up.</li> <li>Bench marking of current provision (particularly around numbers of new EHCP's in reception and year 1) to be established.</li> <li>Work with CCG and acute trusts to identify in community health support to reduce hospital admissions for identified conditions. This will include looking at the long term health needs of SEND children.</li> <li>Healthy Child Programme to include a priority on focused improvements on ASQ scores as part of development plan for 2022/23, linked in with evolving partnership work with child and family centres and Early Years settings.</li> </ul>
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### Relevant key performance indicators

Baseline number of EHCP for children in reception / year 1 2019/20 .... Update number for Nov 21 xxxx  
**percentage of children who are achieving the expected level in ASQ-3 checks aged 2 / 2.5 years 2019 / 20**

Phase One: SEND Strategic Action Plan			Reporting Period		November 2021	
Theme 2	Identify & respond to needs early	Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen	Overall Status		AMBER	
Priority 2	Legal Compliance - PCC		Lead	Start	End	In progress Completed Not started
Implementation (actions required)						
2.1 Ensure young people's and parents' voices are heard			JCon	tbc	tbc	In progress Green
2.2 Review EHCP assessment process and make improvements as appropriate to ensure timeliness, good communication flow and that they are written in accessible language			KB	tbc	tbc	In progress Amber
2.3 Review and update process for annual reviews and updating EHCP to ensure EHCP contains most up to date advice and provision and the right people are at the annual review meeting including education, health and social care professionals			KB	tbc	tbc	tbc Amber
2.4 Improve and embed the quality assurance process for EHCPs			MB	Nov 21	Mar 22	In progress Amber
Key activities completed		Next steps				
<ul style="list-style-type: none"> <li>100% of psychological advice in PCC captures children's voice in developmentally appropriate way</li> <li>Audit processes in place as per QA framework.</li> <li>Level 1 QA of EHC advice indicates that QA process is driving service improvement.</li> <li>EHCP audit report July 2021 shows improvements in EHCPs compared with similar audit Sept 2020.</li> <li>New officer recruited to lead on development of new data systems to improve efficiency and accuracy</li> <li>New coproduced forms for requesting EHCNA have been completed and an easy read version prepared.</li> <li>PCC is on track with the EHCP improvement plan for 2021 -22 which is monitored via fortnightly meetings</li> </ul>		<p>Review and update of QA and Audit frameworks to improve clarity of responsibilities and embed a regular audit programme by March 2022</p> <p>Arrangements to feedback on new paperwork have been put in place and will be collated for presentation and consideration in April 2022 (PCC)</p> <p>Monthly feedback from SAMS (PCC) to inform highlight reports will now include AR statistics to support monitoring of performance to ensure continued statutory compliance re. decision making following ARs and improvement around the timeliness for producing amended plans. (target 75% by April 22)</p> <p>-SAMS and FV have agreed to agree ways of feeding back performance around statutory processes to families</p>				
Relevant key performance indicators						
<ul style="list-style-type: none"> <li>Timescales for decision making around statutory reviews is now compliant but the processing of amended plans whilst much improved, is not yet at 75% or above. However, the review backlog has been removed. The service is likely to have up to 350 reviews 'in process' at any given period and has not exceeded this in the 2021-22 academic year so far.</li> <li>Summary of audit activity produced termly. Analysis of audits shows improving grades for EHC audits at levels 1 and 2 of the audit framework</li> </ul>						

Phase One: SEND Strategic Action Plan		Peterborough and Cambridgeshire		Reporting Period		November 2021			
Theme 2	Identify & respond to needs early		Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen		Overall Status		Green		
Priority 3	Role and arrangements of DCO								
Implementation (actions required)					Lead	Start	End	In progress Completed Not started	RAG
3.1 The arrangements in place for the DCO role ensure that the system fulfils the objectives of the SEND reforms					SW	Sept 2019	September 2021	Complete	Blue
3.2 Improve uptake of learning disability annual health assessments for 14-25 year olds.					SW SL	Sept 2019	April 2022	In progress	Green
Key activities completed					Next steps before May 22				
<p>3.1 The CCG has significantly invested in the Children’s Commissioning team which now comprises a SEND Health Lead, Commissioning Support Managers, SEND Admin Support, Children’s Continuing Care Nurse Assessor, Transforming Care Engagement Support Worker and Children’s Commissioner</p> <p>3.2 Work has started on pathways into acute hospital to support people with LD/Autism and supports the use of health passports.</p> <p>A successful LD AHC promotions campaign was undertaken to increase uptake in the 14–17-year age group. This included posting accessible information on the Local Offer, updating the EHCP Annual Review template for professionals to include a question on whether the child has had their annual health check.</p>					<p>3..1 N/A as Complete.</p> <p>3.2 Development of a 0.6 WTE Band 7 Children’s Community Nurse in CCS NHST to lead the co-production and implementation of a specific children and young people’s NHS Learning Disability Annual Health Check Pathway as a pilot way of working . This will include training and awareness raising of the needs of people with learning disabilities. A job description has been developed and the target is to recruit by February 2022.</p> <p>Further work to ensure AHC promotion is common practice to be undertaken eg survey plus linking the findings from the Leader Reports and Child Death Overview Panels to commissioning of appropriate children services for children with disabilities. LD Summit planned for 8 December 2021.</p>				
Relevant key performance indicators									
Uptake of LD AHC’s data Nov base line? May 2022?									

Phase One: SEND Strategic Action Plan		Peterborough		Reporting Period		November 2021		
Theme 2	Identify & respond to needs early		Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen		Overall Status		AMBER	
Priority 4	Provision and opportunities for young adults 18-25 (PFA)							
Implementation (actions required)			Lead	Start	End	In progress Completed Not started		RAG
4.1 Provide robust and well-coordinated transition planning for children and young people 0 - 25 by setting up ways of working and cross agency relationships that ensure an early and holistic approach to support including for the most complex children and young people			SL	tbc	tbc	In progress		Amber
4.2 Improve collaboration between services e.g. early help assessment, early support, local authority and educational settings to support transitions into new settings, including 'buy in' from all services at the earliest stages			AW	tbc	Nov 21	In progress		Amber
4.3 Health services, including mental health, transition arrangements for 16 – 25 year olds with the most complex health needs are person centred and organised well			SW	Apr 21	Jan 22	In progress		Green
4.4 Improve links between children's and adult services to improve the experience of parents/carers and young people and to ensure effective long term planning e.g. for supported living, good health			SL	tbc	tbc	In progress		Amber
Key activities completed			Next steps before May 22					
4.1 and 4.4 A multi-agency Transitions Panel is in place to support key transition points and has attendance from Health, Education, Social Care, Commissioning, SEN Services and Finance.. SEND have developed a PFA Steering Group to coordinate PFA activity, with a PFA Lead.A Senior Project Manager has been appointed to support 'Changing the Conversation' with families by skilling up Social Work staff, undertaking monthly PFA Huddles, providing them with the information to share with families about community based support networks and ensuring all plans include PFA outcomes. The EHCP audits include monitoring whether EHCP's include PFA outcomes and planning for the future.We have worked with Pinpoint, Family Voice, Caring Together and SEND professionals to pull together in one place useful information, and resources about community facilities that support parent carers.CHC working group has been established between Children's Social Care, a representative from the Children's Continuing Care Team and representatives from the Adult Continuing Care Team with the remit to improve Social Worker's understanding about the different health processes between children's and adult's, so they in turn can support families with these processes.			4.1 and 4.4 Feedback on service user satisfaction is routinely received but a more structured, standardised review process is being developed and should be in place by December 2021. The PFA Steering Group which coordinates PFA activity will be the feedback loop re: the Parent's Guide and whether this is meeting needs.We are introducing an audit programme to measure the KPI's around PFA outcomes in plans for those aged 14+ years. We will also be measuring monthly PFA Huddles taking place, and ensuring parent carers have had the information shared with them by a certain age. This audit programme will be operational by January 2022. The EHCP audit programme is now established and will feed back to the SEND Partnership Board on a quarterly basis. The next step is to share this on the Local Offer so that it is accessible to all parent carers. A bitesize workshop is being developed to share this information with the whole Social Care workforce, followed by a longer training session, so we can ensure we are meeting the training needs of all staff.					



Key activities completed	Next steps before May 22
<p>4.2 A newly designed part time timetable process has improved monitoring and quality assurance of reduced timetables, which are communicated to parents so they fully understand both the arrangements and the implications. Reviewed regularly with a clear aim to returning to a full timetable within the shortest timeframe possible. Using the Behaviour Team as the gatekeepers reduced timetables are seen as a short-term tool and that there is a clear rationale for instigating them. Through discussions with senior leaders in schools we ensure all reduced timetables are appropriate and individualised. All students/pupils on a reduced timetable appear on the Alternative Provision Register for the school and must also have a detailed Individual Alternative Education Plan (IAEP) that has clear review dates and targets for each student to resume full time educational provision in the shortest timeframe possible.</p> <p>4.3 Adult diagnostic pathway for autism is being invested in especially pre and post diagnosis support and transitions. North West Anglia Foundation Trust have recruited a paediatric Transitions Co-ordinator to exclusively support children and young people aged 11-25 accessing acute children's health services at Peterborough City Hospital with their transition to adult health services.</p> <p>CCS have recruited to a new post Childrens Community Nurse Discharge Liaison and Transitions Lead (Sept 21).</p> <p>4.4 Some progress has been achieved through the introduction on Transitions Panels (as per above) but this is in infancy.</p>	<p>4.2 –</p> <p>4.3 The plan is for both posts to continue supporting services.</p> <p>4.4</p>

**Relevant key performance indicators**

4.2 Fixed term exclusions: 2019 – 2020 - National fixed term exclusion rate was 5.36. Peterborough was 6.01 – over national rate. Permanent exclusions data: National rate was 0.1, Peterborough was 0.19 - double the national rate . The DFE's latest data suggests – National PEX rate is 0.06. Peterborough rate 0.1 so we have seen a reduction in Peterborough but action is still required to further improve rates. In local terms – we had 19 pex last year and so far this year we have had 9. From November last year till now we have heard 403 cases at Behaviour and Inclusion Panel, 90% of these cases have been successful in not being turned to permanent exclusions.

tbc

Phase One: SEND Strategic Action Plan		Peterborough		Reporting Period		November 2021		
Theme 3	Deliver in the right time at the right place		Senior Accountable Sponsor Oliver Haywood		Overall Status		Amber	
Priority 1	Joint Planning & Commissioning							
Implementation (actions required)				Lead	Start	End	In progress Completed Not started	RAG
1.1 Create a range of multi-agency data arrangements to effectively monitor performance				TB JD*	tbc	Jan 22	In progress	Amber
1.2 Coproduce a clear and ambitious joint commissioning strategy, including effective service delivery arrangements, for children and young adults with SEND that ensures all services play an active role in meeting the requirements of the SEND reforms and that issues raised at inspection are prioritised				LL*	tbc	April 22	In progress	Amber
1.3 Develop a long term (5 year) cross agency financial and sufficiency plan for SEND based on analysis of available data including consideration of areas where education, health and care budgets can be pooled				TB*	tbc	Complete	Complete	Complete
1.4 Develop a process that enables tracking and reporting of the range and frequency of needs identified in EHCPs to identify possible trends and inform provision planning				TB*	tbc	Nov 21	In progress	Amber
Key activities completed				Next steps before May 22				
<p>1.1 Range of data sets developed including Sufficiency data and Forecasts. An Autism Needs Assessment Needs assessment completed for people with autism</p> <p>1.2 We have a pan PCC/CCC Commissioning Sufficiency Strategy for CWD and a PCC SEND strategy</p> <p>SEND Partnership Boards and SEND exec kept up-to-date. the impact of this is senior leaders and stakeholders alike are up to date on the extent to which services are meeting needs and commissioning gaps are being closed. A Joint commissioning autism toolkit has been created as part of the Joint Commissioning workstream of the Autism Strategy Development.</p> <p>Joint commissioning autism toolkit has been created as part of the Joint Commissioning workstream of the Autism Strategy Development. The Autism Toolkit is used across the Local Authorities and CCG (children's and adults), when commissioning or recommissioning new services.</p>				<p>1.2 Consultation on the SEND Sufficiency Strategy and publication</p> <p>1.3 Complete Strategic EHCP forecasting for PCC</p> <p>1.4 Review forecasting annually</p> <p>All Areas – use data to inform planning, bridge commissioning gaps and develop.</p>				
				<p>Relevant key performance indicators</p> <p>TBC</p>				

Phase One: SEND Strategic Action Plan			Peterborough		Reporting Period		November 2021				
Theme 3	Deliver at the right time in the right place.		Senior Accountable Sponsor Oliver Haywood			Overall Status		Amber			
Priority 2	SEND Quality Assurance										
Implementation (actions required)						Lead	Start	End	In progress Completed Not started	RAG	
2.1 Develop robust joint commissioning processes including a framework for careful monitoring and scrutiny of service level agreements and contracts to ensure that they are based on SMART outcomes and include key performance indicators						LL*	tbc	April 22	In progress	Green	
2.2 Establish appropriate monitoring processes for non - SEND specific contracts to ensure that they include aims for the inclusion of children and young people with SEN						LL*	tbc	April 22	In progress	Amber	
2.3 Expect all service plans and reports to show evidence of their monitoring of impact and outcomes for children and young people with SEND and their families ( added - to ensure all services sign up to pledge and include outline of SEND strategy in the induction of new staff )						TB*	Oct 21	May 22	In progress	Amber	
2.4 Improve and implement joint commissioning processes to provide flexible packages of support especially to more vulnerable groups						LL SW*	tbc	April 22	In progress	Amber	
2.5 Commissioning issues raised at inspection are prioritised and gaps closed						LL SW TB*	tbc	Sept 21	Complete	Blue	
2.6 There are processes in place to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND						AW*	tbc	Nov 21	in progress	Green	
2.7 Develop a robust process for tracking and monitoring the quality of provision and outcomes for children and young people with SEND in independent settings, particularly out of area placements						LL*	tbc	May21	Complete	Blue	
Key activities completed						Next steps before May 22					
<p>2.1The JCHCB ops group brings together commissioners from all agencies, including LA, CCG and Public Health and ensures that SEND is considered in all joint commissioning arrangements, monitoring and review, including an Outcomes Framework that demonstrates the performance of all jointly Commissioned Services. An Operating Framework is owned by the JCHCB Operations Group and is a toolkit for ensuring joint commissioning is seamless and understood by all agencies, including funding, governance, service agreements and principles.</p> <p>2.2The JCHCB and JCHCB Ops Group both enable the review of joint commissioning arrangements and service performance in relation to SEND. The SEND Pledge encourages and enables both services specifically for and not for those with SEND to sign up to the principles of the SEND Strategy and aid inclusion. Likewise, the Autism Toolkit enables non-SEND contracts to self-evaluate against their</p>						<p>2.2 Work with Procurement to establish how SEND is considered as part of all procurement evaluation</p> <p>2.2 Encourage sign up to the SEND Pledge as part of all procurement activity</p> <p>2.2 Develop a framework for establishing the extent to which SEND is evaluated as part of procurement and contracting, as well as testing through quality assurance</p> <p>2.2 Embed the use of the Autism Toolkit in relevant commissioning arrangements and contracting</p> <p>2.3 All senior managers across People &amp; Communities to formally sign up to the SEND Pledge</p> <p>2.3 Ensure SEND Pledge is referenced in the new staff induction process</p> <p>2.3 Work with PCC/CCC workforce development to establish a send training module in the corporate induction</p>					
						Relevant key performance indicators					

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<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 7</b>
<b>10 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

RECOMMENDATIONS	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

*ii)* By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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#### **4. BACKGROUND AND KEY ISSUES**

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 28 March 2022.
- 4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

#### **5. CONSULTATION**

- 5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

#### **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

#### **7. REASON FOR THE RECOMMENDATION**

- 7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

#### **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 N/A

#### **9. IMPLICATIONS**

##### **Financial Implications**

- 9.1 N/A

##### **Legal Implications**

- 9.2 N/A

#### **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

#### **11. APPENDICES**

- 11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 25 FEBRUARY 2022

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Walsh; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.



**PART 1 – FORWARD PLAN OF KEY DECISIONS****KEY DECISIONS FROM 28 MARCH 2022**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>Article 4 Direction - KEY/28MAR2022/01 –</b> To agree to formulate an Article 4 Direction for public consultation that requires property owners in Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central wards, to obtain planning permission when converting single homes or residential properties into HMOs, alongside relevant planning policies to support this.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>March 2022</b>	Communities Scrutiny Committee	Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central.	Formal public consultation within relevant wards	Michael Kelleher, Assistant Director Housing michael.kelleher@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>Clare Lodge and agency resource - KEY/28MAR2022/02</b> - Relating to the supply of temporary agency requirements at Clare Lodge	<b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b>	<b>March 2022</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>2. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</b>            To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council’s existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders             Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p>69</p> <p><b>3. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01</b> – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council’s Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>4. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
70	<p><b>5. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02</b></p> <p>Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
6.	<b>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03</b> - Acquisition of a freehold property for a community hub.	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>February 2022</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7. 71	<b>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01</b> - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b>	<b>February 2022</b>	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  Agreed at RIT Board and Joint Commissioning Board	Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk	Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
72	<p><b>8. Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02</b> - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation &amp; Strategic Improvement Service Support element</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>9. Mechanism selected for the supply of agency workers – KEY/21DEC20/02 –</b> Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Legal, procurement, market analysis.</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
73	<p><b>10. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01</b> - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Michael Kelleher Assistant Director – Housing Tel: 01733 452586 Email: michael.kelleher@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
74	<p><b>11. Extension of the Delivery of Leisure and Cultural Services – KEY/15MAR21/02</b>            Extension of the delivery of Cultural Services by City Culture Peterborough, and Leisure Services by Peterborough Limited for three years to rationalise and reorganise service delivery in light of the effects of COVID-19. The 3-year extension will give time to properly reorganise, and allow time for the culture and leisure sectors to rebuild in time for future delivery options to be explored from 2024, including direct provision, working with partners, the establishment of a cooperative delivery model, or a public tender exercise..</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>12. Bretton Court Redevelopment Scheme – KEY/15MAR21/04</b>  1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender</p> <p>2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below</p> <p>3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough  Email: helen.harris@nps.co.uk  Mobile: 07920 160181</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p>13. <b>Approval for application of Government funding for a heat network - KEY/29MAR21/02</b>  The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p><b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration.  Tel: 07506536565  Email; elliot.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<b>14.</b>	<p><b>PCC Homecare Framework – KEY/12APR21/02</b></p> <p>The extension of the PCC Homecare Framework for 12 months, plus delegated approval. Contract states three years, plus up to seven years, in 12 months increments. Due to be extended in September 2021, for 12 months.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>February 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders</p>	<p>Ruth Miller, 07795046754, ruth.miller@camb.ridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<del>14.</del> <b>45.</b>	<p><b>64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</b></p> <p>Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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16.	<b>Fleet Procurement - KEY/26APR2021/08</b> - Formal tender for various Fleet vehicles for Aragon Direct Services including areas such as Street Cleansing and Property Maintenance	<b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b>	<b>February 2022</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. 78	<b>Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02</b> – To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>February 2022</b>	Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.	Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: sharon.malia@peterborough.gov.uk	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement/ Commissioning information.

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79	<p><b>18. Active Lifestyle and Sports Strategy – Refresh – KEY/2AUG21/02</b> - A review of the Active Lifestyles and Sports Strategy following the impact of Covid-19 and services across the city. Since the strategy was adopted in 2018/19 there have been significant developments with the culture and leisure services being delivered by new operators, the demise of certain stakeholders and a stronger importance of working with public health so they are aligned with physical activity for residents health and wellbeing, both physically and mentally.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Currently in early stages of the review, working with Cambridgeshires Active Partnership, Living Sport a outline plan of a steering group and consultation will be delivered. This will also align with Sport England’s new 10 year strategy which is being launched in 2021 along with a new funding framework.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@pet erborough.gov.uk – Tel: 07976382756</p>	<p>Current Strategy will be used as a good starting point, this will have statistics updated, a new steering group developed and a new way to evidence actions/outcomes by stakeholders</p>

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19.	<p><b>Capita Revenue &amp; Benefits Academy system migration to cloud – KEY/30AUG21/01 -</b></p> <p>To approve the award of contract for the procurement of ICT cloud-based services from Capita UK Limited</p> <p>through to a Framework Agreement for the period 1st September 2021 to 31st August 2026 for a value of £630,000</p>	<p><b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Data has been gathered from the existing on premises system and been analysed by Capita to inform their proposal. Capita's proposal has been shared with internal stakeholders and Serco who process on behalf of the council. Feedback has been collated and sent back to Capita to allow them to amend their proposal and draft the contract</p>	<p>Jason Dalby, ICT Project Manager, Tel:07931 176848, Email: jason.dalby@pet erborough.gov.uk</p>	<p>Project Brief, Business Case, Specification of Requirements, Capita proposal, data protection and climate impact assessments</p>
20.	<p><b>Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust – KEY/11OCT21/03</b></p> <p>This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@ cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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81	<p><b>21. Disband Peterborough City Market from Laxton Square and relocate to a new location – KEY/11OCT21/04</b></p> <p>As part of the Northminster development, the current market site is required to be decommissioned and the site vacated in early 2022. The proposal to the Cabinet Member will be to disband the current market, serve all appropriate legal notices to existing traders and authorise officers to develop an alternative market location.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation with market traders will take place over the details of the new market location and transition from the existing site,</p>	<p>Ian Phillips - Head of Communities and Partnerships Integration Tel: 07415881802 Email:ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>22. <b>Appointment of Multidisciplinary Design Team for the Peterborough Museum Extension Project – KEY/11OCT21/05</b>  Confirmation will be required to appoint the Multi-disciplinary Design Team for the Peterborough Museum Extension. The design team will be procured via the Homes England Framework of Suppliers. The procurement process is currently underway with Expression of Interest Issued, overseen by Peterborough City Council Procurement Officer.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Procurement exercise managed by PCC Procurement team, published notice via Homes England Framework</p>	<p>Emma Gee, Assistant Director for Growth and Regeneration  Tel: 07983 345184  Email:emma.gee@peterborough.gov.uk</p>	<p>CMDN will be prepared once procurement of project is completed recommending award.</p>

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83	<p><b>23. Healthwatch Service - KEY/22NOV21/02</b> - Approval to enter into an agreement for the provision of Healthwatch Service</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>March 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Charlotte Knight Tel: 01733 317986 Email: charlotte.knight@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>24. Section 256 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/03JAN22/01</b> Authorise the Council to enter into a Section 256 Agreement (pursuant to section 256 NHS Act 2006) with the Cambridgeshire and Peterborough Clinical Commissioning Group for receipt of funding relating to health funded support to children and young people and their families for the financial years 2022/2023 and 2023/2024.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</b></p>	<p><b>March 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Pam Setterfield, Commissioning Manager, Tel: 07920 160394, Email: pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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25.  84	<p><b>Novation of Amey LG Materials Recycling Facility contract – KEY/03JAN22/02</b>  Agreement by the relevant cabinet member to permit a novation of Amey MRF contract and associated legal agreements necessary to complete this process.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>February 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Richard Pearn, Head of Waste, Resources and Energy,  Email: richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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26.  85	<b>Amendment to Hotel Loan Facility - KEY/17JAN2022/02</b> - An amendment is required to the Hotel Loan Facility with Fletton Quays Hotel Ltd	<b>Councillor Andy Coles, Cabinet Member for Finance</b>	<b>May 2022</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	Fletton and Stanground	Consultation has been undertaken with the Council's Quantity Surveyors working for the Council on this project	Carole Coe, Commercial Finance Manager, Tel:07966 570604, Email: carole.coe@pet erborough.gov.uk	<p>The decision will include an exempt annex containing a commercially confidential update from the Director of the Fletton Quays Hotel Ltd.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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27.	<b>Opt Into The National Scheme For Auditor Appointments From 2023 - KEY/17JAN2022/03</b> - Confirm to Public Sector Audit Appointments that it will opt into the national scheme for auditor	<b>Councillor Andy Coles, Cabinet Member for Finance</b>	<b>February 2022</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	N/A	N/A	Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590 Email: Kirsty.nutton@peterborough.gov.uk	Report and Invitation letter  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>28. Approval for contract to be awarded to Milestone to deliver Phase 2 outline business case for Peterborough University access improvement scheme – KEY/28FEB22/01</b></p> <p>The Council has previously received funding of £360k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and phase 1 outline business case for Peterborough University access improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £1.8m so that Phase 2 of the outline business case can be undertaken. The additional funding for the scheme is subject to approval at CPCA Board meeting to be held on 26th January 2022. Approval is required for contract to be awarded to Milestone to undertake Phase 2 of the outline business case for the scheme.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central and East Wards</p>	<p>Consultation was undertaken between 25/10/21 to 5/12/21 and feedback was incorporated into Phase 1 of the Outline Business Case. Further consultation will occur as the project develops.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: lewis.banks@pe-terborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 26 January 2022 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

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<p><b>29. To approve the 2022/23 Transport Programme of Works – KEY/28FEB22/02</b>  Peterborough Highway Services are in the process of drafting their annual Transport Programme of Works for 2022/23. A Cabinet Member Decision Notice will be submitted once the programme is finalised. This will cover programmes for Integrated Transport, Highway Maintenance, Street Lighting Maintenance and Bridge Maintenance.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>Before April 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Where applicable the necessary consultation will be taken undertaken prior to delivery.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>30. Continuation of shared Trading Standards Service – KEY/28FEB22/03</b>  Peterborough City Council entered into a Memorandum of Understanding with Cambridgeshire County Council for the provision of a shared Trading Standards Service across Peterborough and Cambridgeshire from 1 April 2017. Approval is requested to continue the shared service arrangements as per the Service Level Agreement.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Catherine Pawson. Head of Operations Trading Standards, 01954 284651, catherine.pawson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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<p><b>31.</b> <b>Dynamic Purchasing System - Temporary Accommodation &amp; Private Rented Sector Scheme – KEY/18FEB22/05</b>  To implement a Dynamic Purchasing System in order to procure accommodation for homelessness households who approach Peterborough City Council for assistance. We look to be more responsive and flexible with the accommodation we provide, and to ensure we provide value for money through a more competitive system.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Housing Needs are currently undertaking a soft market test and engagement with providers.</p>	<p>Caroline Rowan, Housing Manager, 01733 864095, caroline.rowan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>32.</b> <b>Housing Related Support Grant Agreements 2022/2023 – KEY/18FEB22/06</b>  Award specific grants for Housing Related Support, which will be funded through the Housing Related Support Programme (formerly Supporting People Programme), for the period of 12 months, 1 April 2022 to 31 March 2023</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>March 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Discussion with existing recipients of Grants   Relevant internal and external stakeholders</p>	<p>Sharon Malia, Housing Programmes Manager, 07920 160632, sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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06	<p><b>33. Towns Fund Business Cases and Grant Funding Agreements approval - KEY/18FEB22/04</b> Towns Fund Business Cases approval and approval to enter into Grant Funding Agreements with third party project partners including Nene Park Trust and Peterborough College.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>14 March 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Longueville, Park, Central and Fletton and Stanground Wards</p>	<p>Towns Fund Board consulted and approved process at Board Meeting 20/01/22.</p>	<p>Karen Lockwood, Programme Manager, 07825 902794, karen.lockwood@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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34.  91	<p><b>Procurement of a Design Team for The Vine, 64-68 Bridge Street, Peterborough - KEY/14MAR2022/01 –</b> A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>March 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders and through the Homes England Framework.</p>	<p>Karen Lockwood, Programme Manager Place &amp; Economy, Tel:07825 902794, Email: karen.lockwood@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
92 None.							

**PREVIOUSLY ADVERTISED DECISIONS**

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
1.	<p><b>Disposal of former Barnack Primary School caretaker house -</b>                      Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Bill Tilah, Estates Surveyor                      Email: Bill.Tilah@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p>2. <b>Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>3. <b>Modern Slavery Statement</b> To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, Email: rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Email: Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>4. <b>Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b>  This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>February 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, Tel:07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - <a href="https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0</a></p>

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<b>5.</b>	<p><b>Joint PCC and CCC IT Service Management System</b> To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.  G-Cloud Procurement Process</p>	<p>Damian Roberts, Project Manager. T: 07485 594522 E: damian.roberts@peterborough.gov.uk</p>	<p>CMDN and PID</p>
<b>6.</b>	<p><b>Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Lou Williams: Director of Children's Services, Tel:07920160141, Email: lou.williams@peterborough.gov.uk</p>	<p>Scrutiny Report</p>



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97	<p><b>7. Werrington Fields and Ken Stimpson Secondary School</b> - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>May 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Hazel Belchamber, Assistant Director: Education Capital &amp; Place Planning, Tel: 07833481406, Email: hazel.belchamber@cambridgeshire.gov.uk</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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8.	<p><b>To approve the procurement of a new joint PCC and CCC Integrated Transport System (ITS)</b>  The PCC and CCC Transport teams provide home to school transport for educational and social needs. A new system is proposed to allow improved levels of service, joint working and increased efficiencies. This decision is to proceed with the procurement of this new system, with CCC taking the lead.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tony Drath, Project Manager, Tel:07785778417, Email: tony.drath@cambri dgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
9.	<p><b>Funding for Citizens Advice Peterborough for 2022/23 –</b>  A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All</p>	<p>Proposal is contained with the council's budget which is available for public consultation</p>	<p>Ian Phillips – Email:ian.phillips@peterborough.gov.uk Tel: 07145 881802</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i><b>DECISION TAKEN</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION TAKEN</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
None.							

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

### **BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

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